

Hamburg City Council Meeting September 27, 2011

Mayor Richard Malz called the Hamburg City Council meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Larry Mueller, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, Maintenance Worker Dennis Byerly, and Fire Chief Brad Droege were in attendance. Councilmember John Barnes was absent. Others in attendance were Mark Metz (City Attorney) and Richard Lehrman (638 Kim).

Public Comment

- Richard Lehrman addressed Council with his concern about the dying sod on his property.
 - Council informed Mr. Lehrman that the job is not final and that they will discuss what can be done with Al Hahn (S.E.H. Engineer).

Agenda Review (Added Items) and Adoption

- Add – Resolution 2011-14 - Declaring Cost to be assessed for Sanitary Sewer & Storm Sewer Improvement Project and Calling for a Hearing on Proposed Assessment.
- Add – Updated Assessment Roll
- Add – Lions request for a Lawful Gambling Permit for November 18, 2011.
- Add – Nuisance and Delinquent Lists
- Add – September Claims List
- Add – Revised City of Hamburg Job Description's
- Add – Letter from Mr. Odoms.
- Add – Chapter 160A Zoning Ordinance (page A-26) – Outdoor wood burning furnaces.
- ***Councilmember Mueller moved to approve the agenda with the added items, seconded by Councilmember Trebesch and motion carried. Councilmember Barnes was absent.***

Approve Consent Agenda

- Approve Minutes for August 23, 2011, September 6, 2011, and September 13, 2011.
- Animal Impound Contract (Countryside Vet & Feed)
- Resolution Number 2011- 14
- Gambling Permit for the Hamburg Lions Turkey Bingo on November 18, 2011.
- Time-Off Request (Sue Block)
 - Mayor Malz requested a change in the Time-Off Request for Deputy Clerk Block. Mayor Malz would like the office covered at least a half day (8:00 to 12:00) on Friday when City Clerk Gruenhagen is also absent. Deputy Clerk Block agreed to the change and the Time-Off Request will be amended.
- Delinquent Utility Bills Report
 - Mayor Malz requested the Delinquency Report to be changed to include which column lists residents that are 30 and 60 days delinquent. Deputy Clerk Block will change the report.
- Nuisance Letter(s) report
- Project Update Number 16 (I&I Program)
- Project List (City Employees)
- ***Councilmember Lund moved to approve the Consent Agenda with the two changes, seconded by Councilmember Mueller and motion carried. Councilmember Barnes was absent.***

Fire Department Report – Chief Brad Droege

FEMA Grant

- Looking to receive \$5,500 in grant monies to purchase a new thermal imaging camera.
- Submitted an application for another FEMA grant.

Hamburg City Council Meeting September 27, 2011

Fire Prevention Week (October 9th to 15th)

- On October 14th a demonstration of fire prevention will be presented to the area school children.

Fire Convention

- Fire Chief Droege, Adam Glander, and Jared Mackenthun will be attending a conference in St. Cloud on October 20 thru October 22, 2011.

Memorial for Public Servants (Protective Services) – Update

- Chief Droege gave a brief update on the progress of the Park Memorial.

Halloween – October 31st – Monday

- The Hamburg Fire Department will be patrolling the city streets again this year during the time that the Trick-or-Treaters will be out.

Donation from Jill Buckentin

- Jill Buckentin donated a large air compressor to the Hamburg Fire Department.
- *Councilmember Mueller moved to accept the donation of the air compressor from Jill Buckentin, seconded by Councilmember Trebesch and motion carried. Councilmember Barnes was absent.*

Gun Raffle

- The Hamburg Fire Department will be holding their annual gun raffle December 10, 2011.

Fireman's Dance

- The Hamburg Fire Department will be hosting its annual Fire Department Dance at the Hamburg Hall on January 7, 2012.

Snow Removal Contract with Wm. Mueller and Sons

- Snow removal contract with Wm. Mueller and Sons will be added to the next City Council consent agenda.

Carver County Attorney Mark Metz – 2012 Prosecution Contract

2012 Prosecution Contract

- Carver County Attorney Mark Metz gave Council an overview of the proposed 2012 Prosecution Contract. There will be an increase from the 2011 surcharge due to the increase in case load that occurred over the past three years.
 - Hamburg's payment for the 2012 Prosecution Contract with Carver County will increase from \$406.61 in 2011 to \$709.97 for 2012.
- *Councilmember Trebesch moved to approve the 2012 Carver County Prosecution Contract, seconded by Councilmember Mueller and motion carried. Councilmember Barnes was absent.*

Sanitary Sewer & Storm Sewer Improvements Project

Private Property Service Lines

- Letters for Non-Compliance will be sent out next week.

Assessment Hearing – Assessment Roll

- Letters will be sent out notifying residents of the scheduled Assessment Hearing/Assessment Roll meeting that will be held on October 25th, 2011 starting at 7:00 p.m.

Utility Camera

- Councilmember Mueller and Maintenance Worker Byerly will be attending a Conference/Show at St. Cloud on October 6, 2011. Vendors will be available to demonstrate utility locators and cameras.

Repairs of Kim Avenue

- Wm. Mueller and Sons will be asked for a time schedule as to when the repairs on Kim Avenue will begin.

Hamburg City Council Meeting September 27, 2011

Old City Business

Employee Job Descriptions

- Review of the City employee's job descriptions was tabled until the next City Council meeting.

Letter from Mr. Odoms (150 Jacob St)

- The letter from Mr. Odoms was considered by Council to be informational only and no action by Council was taken.

Closet for Fiber Optic Equipment/City Storage

- An estimate was received from Dan Oelfke however, Council agreed to obtain another estimate before making a decision.

Public Works & Utilities Department Report

Hall Door Replacement Proposal

- Received an estimate from Dan Oelfke to replace two Hall doors with panic bars, \$4,188.
 - Reinforced door jams were included in the estimate.
- Laurel Builders (Mike) from Shakopee will be asked to submit an estimate also before a decision is made.

Utility Locator/Camera

- A utility camera has been budgeted for 2012 and the average cost is around \$8,000 to \$10,500.

City Clerk/Treasurer Report

2010 Census Count – Met Council Population Estimates

- Item will be removed from the agenda and moved to the Old City Business List so it is not forgotten.

Utility Rate Study (Abdo, Eick, & Meyers)

- City Clerk Gruenhagen should have the rates by the next City Council meeting.

MNSPECT On-Site Office Time

- MNSPECT would like to have a meeting with the public, Council and staff. Council agreed to the idea but no date or time was set.

Hamburg Lions Club

- The Lions Club donated three trees for the cities parks. The trees will be planted; one by the horseshoe pits, one east of the playground equipment, and one between the basketball court and parking lot.

Outdoor Wood Burning Furnaces

- By City ordinance outdoor wood burning furnaces, stoves and/or boilers are not permitted within the Hamburg City limits.

Approve Payment of Added September 2011 Claims

Approve Payment of the September 2011 Claims

- *Councilmember Trebesch moved to approve claim number 15235 through claim number 15242, and the one ACH payment, seconded by Councilmember Lund and motion carried. Councilmember Barnes was absent.*

**Hamburg City Council Meeting
September 27, 2011**

City Council Reports

Councilmember Mueller (Sewer & Water)

- There is a dead ash tree in the park by the playground area that should be cut down. Hamburg City residents should have the first chance to cut it down and clean up the area. If any Council member knows of anyone wanting the wood to have them contact the city office.

Councilmember Lund (Streets)

- Councilmember Lund requested a map of where the City would like future trees, purchased by the Lions Club, to be planted.

Councilmember Trebesch (Buildings)

- Councilmember Trebesch suggested that Council should start thinking about where to place the handicap path in the City parks.

Councilmember Barnes (Parks) was absent.

Mayor Malz

- Mayor Malz asked if the cities phone service could be changed from Century Link to Media Com. Media Com is about half the price of Century Link
 - City Clerk Gruenhagen will check into and report back to council.

Councilmember Mueller moved to adjourn the Hamburg City Council meeting at 8:38 p.m., seconded by Councilmember Trebesch and motion carried. Councilmember Barnes was absent.

Submitted by:

Sue Block
Deputy Clerk