

CITY OF HAMBURG
Special Meeting
2013 PRELIMINARY BUDGET WORKSHOP
September 5, 2012

Mayor Richard Malz called the 2013 Preliminary Budget Workshop to order at 7:16 p.m. Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Steve Trebesch, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, and Deputy Clerk Sue Block were present. Maintenance Worker Dennis Byerly was absent.

Highlights from the August 28, 2012 Special Preliminary Budget Meeting

- Removed LGA (\$58,777), Local Government Aid, from the 2013 Budget.
 - Removing LGA would leave the City with a net loss of \$25,646 but by doing this the City would still have a projected balance of \$250,000 in the General Fund. Council could still set the 2013 Budget with a zero percent Levy increase, same as in 2012, while maintaining a healthy cash flow.
- Added \$2,000 to 2013 Budget for (future) handicap bathrooms to be built in Bi-Centennial Park
- Street Improvement Projects for 2013.
- Trade in value of the 1993 Bobcat
 - Council decided to run the Bobcat until it dies.
- Buy back and promotions to trade in the Exmark lawnmower.
 - Council discussed and decided to use the current Exmark for another year.

Council requested to have Equipment Maintenance Logs created to keep track of any type of maintenance done on all city equipment.

- This has also been discussed and requested during employee staff meetings.

Equipment Fund

- Budgeted transfer of \$12,000 to City Saving Account for purchasing City equipment (Future Capital Purchases).

Street Maintenance & Sidewalk Repairs

- Council discussed the prioritizing of city streets and went over the old street plan that was done in 1998 listing which streets were repaired and when.
- Council decided that any LGA funds received would go towards street repairs or improvements.
- There is \$45,000 budgeted for the 2013 Street Maintenance & Sidewalk Repairs budget. The \$45,000 could be reduced to \$20,000 stating that when/if LGA is received it is to be used on Street Repairs and Capital Improvements.
 - Council decided to reduce the Street Maintenance Budget Repairs from \$45,000 to \$20,000. This leaves the 2013 Budget (General Fund) with a net loss of \$5,646 while maintaining a healthy cash flow (6 months) for 2013.

Park Fund

- There is \$1,000 in the budget for part time maintenance help and Council decided to leave this amount in.

Council Salary and Mayor Wages Increase – Add to Budget \$600

- Mayor Malz and Council discussed increasing the Council and Mayor wages.
 - Raise the Special Meeting pay from \$25 per meeting to \$30 per meeting per person.
 - Mayor salary up by \$200, \$1,200 to \$1,400 per year.

City Employee Wage and Health Insurance

- Council discussed employee wages and health insurance but no decision was made at this meeting.

CITY OF HAMBURG
Special Meeting
2013 PRELIMINARY BUDGET WORKSHOP
September 5, 2012

Water, Sewer, Storm Water User Fees

- Council discussed increasing user fees to have the Enterprise funds becoming self sufficient.
 - City Clerk Gruenhagen will put together a spread sheet listing probable scenarios of what the fees could be by raising or lower different User Fees.

2013 Budget Items to Consider – (Wish List)

- Mayor Malz requested the Wish List to be updated.
 - Removed General Gov't Buildings – Tables (Plastic)
 - New Generator for Liftstation – move to Sewer fund and find quote received from Ziegler.
 - Removed County Road 50 Overlay – Completed
 - Removed Sidewalk Repairs
 - Removed Paint Curbs
 - Park Handicap Bathroom – added to Wish List – Added \$2,000 to the 2013 Budget.
 - Removed Someone to Spray Weeds (\$800 per year)
 - Update Replace Hall Doors to Replace Hall Door on the east side of Hall

Councilmember Mueller moved to adjourn the 2013 Special Preliminary Budget Workshop Meeting at 8:15 p.m., seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.

Submitted by:

Sue Block
Deputy Clerk