

SPECIAL MEETING
September 4, 2013 at 7:00 p.m.
Interim Help, People Services, 2014 Proposed Budget

Acting Mayor Steve Trebesch called the Special Meeting to order at 7:00 p.m. Councilmember Chris Lund, Councilmember Bob Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, and Deputy Clerk Sue Block were in attendance. Others in attendance were Daniel Jacobus (applying for Part-Time Interim Employee position) and Greg Stang (People Service, Inc.). Mayor Richard Malz arrived at 8:18 p.m.

The reason for the Special Meeting was to discuss hiring a part-time interim employee, contractual work for cleaning and maintenance services, and contractual work with People Services for Water and Sewer needs. The Special Meeting also served as a workshop to review the 2014 Proposed Budget.

People Services, Inc.

- Greg Stang presented Council with an overview of what services could be contracted out to People Services to take care of Hamburg's water and sewer requirements. Number of days/hours and cost of services with People Services were also discussed.
- ***Councilmember Odoms made a motion to contract with People Service, Inc. for \$50 per hour from 8:00 a.m. until 4:00 p.m. on Thursday, September 5, 2013 through Tuesday, September 10, 2013 and emergencies, anything outside normal hours would be \$75 per hour, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.***
- ***Councilmember Odoms amended and restated his motion to have People Service, Inc. take care of daily rounds on Thursday, Friday, Monday, and Tuesday, September 5, 6, 9, 10, 2013, and if needed on Saturday and Sunday, September 7 and 8th, Councilmember Lund seconded and motion unanimously carried. All Council members were present.***

Rounds on Saturday and Sunday

- The employee handbook states that; for scheduled rounds on the weekend and holidays, employees will be paid a minimum of two hours wages.
- City Clerk Gruenhagen will do the rounds on Saturday, Sept. 7, and Sunday, Sept. 8, 2013.

Part-Time Interim Employee

- Council wanted to hire a part-time interim employee to take care of mowing for the rest of the year, read water meters, clean the Community Center and Hall, and general maintenance. No benefits will be offered.
 - Dan Jacobus attended the Council Meeting to apply for the position.
- ***Councilmember Lund made a motion to hire Dan Jacobus as Part-Time Interim Maintenance Worker at \$11 per hour with the maximum of 30 hours per week, and contingent on a criminal background check and drug and alcohol test, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***



2014 Preliminary Budget Workshop

Topics of Discussion

- Add \$35,000 to the 2014 Budget General Fund for purchasing a new generator.
 - Cost for a new generator could be taken out of the sewer fund.
- Removing LGA (\$72,948) from the 2014 Budget.
 - Any LGA money received can be dedicated for street repair or any other item(s) when setting the Final 2014 Budget.
- Sand down & refinish Hall dance area.
- Cut CSO hours from two and a half hours per week to two hours per week.
- Spraying for Mosquitoes - add \$100 from last years budget to the 2014 Budget.
- Add \$3,000 for Park improvements.
- Check into MNShare for alternative employee health care.
- Set an assessment policy for street repair and/or maintenance.
- Water, Sewer, and Storm Water rates to be set a the Final Budget meeting.

Other Items to Consider

- Any possible major repairs for the Community Center, Hall, or Park.
- Replacing the cities bobcat.
- Sign up for a trade in program for the lawnmower or use it until it dies.

Property Tax Increase

- A 1% tax increase is equal to \$3,952.10. If the Council sets the 2014 Preliminary Budget at a 5% increase this would add approximately \$20,000 to the 2014 Budget.

Councilmember Lund moved to adjourn the 2014 Preliminary Budget Workshop meeting at 8:40 p.m., seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.

Submitted By:

Susan Block
Deputy Clerk



“The City of Hamburg is an Equal Opportunity Employer and Provider.”