

Public Hearing and Hamburg City Council Meeting July 9, 2013

Mayor Richard Malz called the Hamburg Public Hearing to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Richard Odoms, Councilmember Gregonis, City Clerk Jeremy Gruenhagen, Deputy Clerk Susan Block, and Brad Droege (HFD) were in attendance. Others in attendance were John Rodeberg (S.E.H. City Engineer), Tucker Plumstead (National Healthcare Capital), Justin Buckentin (HFD), Greg Schultz (HFD), Representatives for the Green Isle Memorial Tractor Pull (Kipp Trebesch, Deb Trebesch, and Kipp Trebesch, Jr.). Maintenance Worker Dennis Byerly was absent.

Issuance of Revenue Notes for the Ridgeview Medical Center Project **Resolution Number 2013-06**

- Mayor Malz and Mr. Tucker Plumstead gave an overview of the proposed request from Ridgeview Medical Center to have the City of Hamburg issue a tax-exempt revenue obligation ("Note") on behalf of Ridgeview Medical Center to assist in financing additions and renovations to the Ridgeview Medical Clinic's. The Note if and when issued will not constitute a charge, lien or encumbrance upon any property of the City except the Project and such obligations will not be a charge against the general credit or taxing powers of the City.
 - ***Councilmember Odoms moved to adjourn the Public Hearing on Resolution Number 2013-06 at 7:05 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:06 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Richard Odoms, Councilmember Gregonis, City Clerk Jeremy Gruenhagen, Deputy Clerk Susan Block, and Brad Droege (HFD) were in attendance. Others in attendance were John Rodeberg (S.E.H. City Engineer), Tucker Plumstead (National Healthcare Capital), Justin Buckentin (HFD), Greg Schultz (HFD), Representatives for the Green Isle Memorial Tractor Pull (Kipp Trebesch, Deb Trebesch, and Kipp Trebesch, Jr.). Maintenance Worker Dennis Byerly was absent.

Agenda Review (Added Items) and Adoption

- Added - New Resolution Number 2013-06 Packet
- Added - Letter from Mary Ippel (Briggs & Morgan) – Hamburg's Bond Council
- Added - Updated Delinquency List
- Added - Updated July Claims List
- Added - Letter from Richard Odoms in relation to the Carver County Open Fiber Optic project
- Added under Councilmember Lund's Report - Pricing and Options for Kid Inflatable Bouncers
- ***Councilmember Gregonis moved to approve the Agenda with the added items, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***

Approve Consent Agenda

- Approve Minutes for May 14, 2013 and June 11, 2013
- Local Water Management Plan Update
- MnDOT/DEED Grants for State Trunk Highway Projects
- MNSPECT Minute for July 2013
- MN Pollution Control Agency Notice (State Revolving Fund)
- Cash Flow Statement for April 2013
- Delinquent Utility Bills Report

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- Nuisance Complaint List
- Building Permit Activity Report
- Water Wells Usage/Water Consumption Report
- ***Councilmember Lund moved to approve the Consent Agenda, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Fire Department Report

- Certificate of Recognition for Firefighter Greg Schultz
 - Mayor Malz presented Retired Fire Fighter Greg Schultz with a plaque recognizing him for his 21 years of service with the Hamburg Fire Department.
- Cover of Minnesota Fire Chief Magazine
 - Brenda Jurek submitted a picture of members from the Hamburg Fire Department to the Minnesota Fire Chief magazine and it was chosen for the front cover of the July/August 2013 edition.
- Ethanol Drill on July 10, 2013
 - Members of the Hamburg Fire Department, Sibley Fire Chiefs, and other fire departments from Sibley county will be attending an Ethanol Drill on July 10th starting at 5:30 p.m. in Arlington.
- National Night Out - August 6, 2013
 - The National Night Out committee has been meeting to organize the event which will be held on August 6th from 6:00 p.m. to 8:00 p.m. at the Bi-Centennial Park in Hamburg.
- Zummerfest Festival (June 14-15)
 - There was a good turnout for the festival until the rain started. The tractor pull was unable to finish and the event lost between \$700 to \$800.
- Use of City Bleachers for Green Isle Tractor Pull
 - Kipp Trebesch asked Council if the Hamburg bleachers could be used again this year for the 2nd Annual Green Isle Tractor Pull on August 23, 2013.
 - ***Councilmember Odoms moved to approve the use of the Hamburg bleachers for the Green Isle Tractor Pull on August 23, 2013, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.***

Ridgeview Medical Center Project (Healthcare Facilities Revenue Note)

- Approve Resolution Number 2013-06 to have the City of Hamburg serve as a Conduit Issuer for Ridgeview Medical Center Finance Plans.
 - ***Councilmember Gregonis moved to approve Resolution Number 2013-06 for the Ridgeview Medical Center Bonding Project, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***

John Rodeberg - City Engineer (S.E.H.)- Bid Proposals for Robert Avenue Improvements

- Two quotes were received for the Robert Avenue Street Improvement Project. Base bid quote from Chard Tiling & Excavation was \$68,629 and Wm. Mueller & Sons came in lower at \$68,485. S.E.H. recommended awarding the contract to Wm. Mueller & Sons with the lower bid.
 - It was also noted during the discussion that this Improvement Project was a non Assessment project.

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- ***Councilmember Trebesch moved to award the Robert Avenue Street Improvement to Wm. Mueller & Sons, Inc. for the base price of \$68,485 with an alternate change order to be presented at the next City Council meeting, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***

Old City Business (Memo)

- Revised NIMS Training Program (Requirements)
 - Maintenance Worker Byerly, Councilmember Gregonis, and Councilmember Lund have not completed the required NIMS training.
- Tax Forfeited Lot on Brad Street (Assessment on Parcel 45.2000010)
 - Council decided to remove this from the agenda until more interest in the lot is received.
- Carver County Fiber Optic Ring
 - The Fiber Optic Agreement for Service will be reconsidered if or when the service is more functional and cost effective for the cities needs.

Public Works & Utilities Department Report

Maintenance Worker Byerly was not present for the council meeting and no notice was given as to why he would be absent.

- Electrical Control Panel for Liftstation.
 - The Liftstation alarm was tested and is working correctly.
- Pavers for Community Center Door
 - Maintenance Worker Byerly will be installing pavers outside the west exit door at the Community Center.
- Community Center Repairs (City Office Wall)
 - The repairs to the Community Center office wall has been scheduled for early fall.
- Cleaning/Televising of Sanitary Sewer Lines
 - No update as to when this will be completed.
- LMCIT Loss Control Recommendation Letter
 - No update was available.

City Clerk/Treasurer Report

- MCFOA Membership
 - City Clerk Jeremy Gruenhagen recommended that the annual membership fee of \$35 be paid to the Minnesota Municipal Clerks and Finance Officers Association (MCFOA). This membership would benefit Deputy Clerk Block to further her education and to provide opportunities to network with fellow clerks.
 - ***Councilmember Lund moved to approve the membership in the Minnesota Municipal Clerks and Finance Officers Association (MCFOA), seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***
- City Assessment Policy
 - Council discussed and decided to updated the Assessment Policy at a later date.
- Update Computer Server and Laptops (Budgeted Item)
 - Council agreed to do whatever it takes to get our computers updated and working.

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Approve Payment of Added June 2013 Claims (\$32,128.83)

- ***Councilmember Lund moved to approve the June added claim numbers 16260 and 16261 and 16286 through 16302 with one ACH payment for a total of \$32,128.83, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Approve Payment of July 2013 Claims (\$8,084.80)

- Council discussed the \$1,348.55 invoice from Waste Management for disposal of e-waste and tires from the Citywide Cleanup Day on May 4, 2013. Council decided to withhold payment until further information is obtained as to why the billing was so expensive.
- ***Councilmember Lund moved to approve the four ACH payments, check numbers 16303 through 16323 excluding check number 16321 to Waste Management, for a total of \$8,084.80, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

City Council Reports

- Councilmember Odoms Report (Streets)
 - Council agreed to have Councilmember Odoms send out flyers that the City of Hamburg is interested in renting space (antennas) on the water tower. This could be added income for the city.
- Councilmember Gregonis (Water/Sewer)
 - Asked if a recycling dumpster could be located at the Hall.
 - City Clerk Gruenhagen will check into this.
- Councilmember Lund Report (Parks)
 - Council was given a handout of Commercial Inflatable Bounce Houses that could be purchased by the City for use at it's festivals. The City could also rent the Bounce House to other cities for a fee to recoup the purchase cost and for extra city income.
 - Will work on completing the NIMS training course.
 - MNSPECT will be contacted again on the Park handicap dimensions and plans.
- Mayor Malz
 - Mayor Malz requested the cross walk that was painted across County Road 50 from the corner of Brad Street to the Park be repainted on the road surface for safety issues.
 - City Clerk Gruenhagen will contact the County and request the cross walk be repainted on the road.
 - Mayor Malz asked members of Council if they would grant his request to attend the Chiefs Convention being held in Rochester, MN. He was able to attend the one in Duluth last year.
 - ***Councilmember Trebesch moved to approve Mayor Malz attending the Chiefs Convention in Rochester, MN with the City paying for the \$25 registration fee and hotel room stay during the Convention, seconded by Councilmember Odoms and motion carried with Mayor Malz abstaining.***

Adjourn City Council Meeting

Councilmember Trebesch moved to adjourn the Hamburg City Council meeting at 8:47 p.m., seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.

Submitted by: Susan Block - Deputy Clerk/Utility Billing Clerk