

Hamburg City Council Meeting

June 11, 2013

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Richard Odoms, Councilmember Bob Gregonis, City Clerk Jeremy Gruenhagen, Deputy Clerk Susan Block, and Fire Chief Brad Droege were in attendance. Maintenance Worker Dennis Byerly arrived at 7:45 p.m. Andy Franck (Hamburg Hunt & Fish Club), Tom Mayfield (National Healthcare Capital, Ridgeview Medical Center) and Randy Lehs (Carver County, Service Agreement for Fiber Connection) were also in attendance.

Public Comment

- Andy Franck (Hamburg Hunt & Fish Club) requested a MN Lawful Gambling Permit for their annual calendar raffle scheduled for February 3, 2014 at the Hamburg Hall.
 - ***Councilmember Odoms moved to approve the gambling permit to the Hamburg Hunt & Fish Club for their annual calendar raffle on February 3, 2014 at the Hamburg Hall, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***

Agenda Review (Added Items) and Adoption

- Added to Consent Agenda – LMC Memo – New City Sales Tax Exemption
- Added to Consent Agenda – Updated Delinquency List
- Added to City Clerk Report – Memo from Ridgeview Medical Center
- Added to City Clerk Report – Carver County Curfew Ordinance
- Added – Updated June Claims List
- Removed from the Consent Agenda – Minutes for May 14, 2013
- ***Councilmember Gregonis moved to approve the Agenda with the added items and the removal of the May 14, 2013 Minutes, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***

Approve Consent Agenda

- Approve Liquor License Renewals (Per City Fee Schedule)
 - Parkside Tavern – On/Off Sale & Special Sunday
 - Hamburg Lions Club – 3.2 Malt Liquor
 - Hamburg Baseball Club – 3.2 Malt Liquor
- Met Council Population/Household Estimates
- Applicants for Met Council Seats
- MDH General Water Chemistry Project
- David & Pamela Rice Variance (Carver County Board)
- Building Permit Activity Report
- Brush Site Schedule – Open/Close
- Cash Flow Statement for March 2013
- Delinquent Utility Bills Report
- Water Wells Usage/Water Consumption Report
- ***Councilmember Gregonis moved to approve the Consent Agenda, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.***

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Fire Department Report

- Retirement of Firefighter Greg Schultz
 - *Councilmember Trebesch moved to approve the retirement of Firefighter Greg Schultz from the Hamburg Fire Department, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.*
- Emergency Service Agreement – Washington Lake Township
 - *Councilmember Trebesch moved to approve the Emergency Service Agreement with Washington Lake Township, seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.*
- Issue Temporary 3.2 Percent Malt Liquor License/Insurance for HFD Relief Association (June 14/15)
 - *Councilmember Gregonis moved to have the HFDRA apply for the One Million/Two Million insurance coverage for the Hamburg Fire Department Relief Association for June 14 to June 15 during the 2013 Zummerfest celebration, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.*
 - *Councilmember Gregonis moved to approve the Temporary 3.2 Liquor License for the Hamburg Fire Department Relief Association, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.*
- Zummerfest Festival (June 14-15)
 - The annual Zummerfest festival will be held on June 14th and 15th, sponsored by the Hamburg Fire Department Relief Association and the Hamburg Lions Club.
- Floor Scrubber
 - The Cities floor scrubber has new batteries but has not been tested for use.
- National Night Out (August 6, 2013)
 - Council was asked to start forming a committee to plan for National Night Out.
- Bi-Centennial Park Vandalism
 - Floyd's Security will be sending two signs to be posted in the park that state; Closed Circuit Television Surveillance System by Floyd Total Security.
- Seal Coating (Park Trail)
 - In the May 14, 2013 minutes it was recorded "to have Wm. Mueller and Sons seal coat the park trail" however it should have stated "to have Bergen Inc. seal coat the park trail". This will be corrected in the May 14, 2013 minutes.
- Street Patching Estimate from Wm. Mueller & Sons
 - During the May 14, 2013 Council meeting Brad Droege (Wm. Mueller & Sons) discussed the estimate to do street patching but the City Council did not make a motion to approve it. City Clerk Gruenhagen explained that he had spoken with Councilmember Odoms (Streets) and Mayor Malz that since the street patching is a main line budget item, no motion was needed. He instructed Wm. Mueller & Sons to go ahead with the street patching in town. The cost roughly came in at \$1,440, about 12 tons of mix.

Tom Mayfield (National Healthcare Capital) - Ridgeview Medical Center

- Tom Mayfield presented Council with a request to participate in the refinancing of the Ridgeview Medical Center facility project. The City of Hamburg was asked to loan its name (reference; Minnesota Law – Ch. 469) to a note of this type without taking on any liability for the payment of

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principal and/or interest on the obligation. Hamburg would serve as a Conduit Issuer for a tax exempt financing note for the Ridgeview Medical Center.

- o A Public Hearing has to be held before Council could approve this request.
- o ***Councilmember Trebesch moved to hold a Public Hearing at the next City Council meeting on July 9, 2013 starting at 7:00 p.m., seconded by Councilmember Gregonis and motion unanimously passed. All Council members were present.***

Randy Lehs (Carver County Fiber Optic Ring)

- Randy Lehs was invited to the City Council meeting to discuss the Agreement For Service between the County of Carver Broadband Fiber Project and the City of Hamburg, for communication services provided by the County to the City of Hamburg over the broadband fiber network deployed by the County.
 - o Council Member Odoms voiced numerous concerns over the fiber optic ring and the agreement. Council Member Odoms asked the City Council to review the letter he sent to County Administrator Hemze before a decision is made.
 - o One concern the Council had was the commitment of a five (5) year term agreement with automatic renewal for one year periods unless notice of cancellation is received sixty (60 days) prior to the end of any renewal term.
 - Mr. Lehs informed Council that the term length is negotiable and the agreement could be amended.
 - o Another concern was the \$75 per month charge for the services.
 - Mr. Lehs commented that the \$75 fee is set and the other towns connecting to the fiber network will be paying the same amount.
- Council decided not to sign the agreement at this time. This item was tabled till the next meeting.

Old City Business (Memo)

- Revised NIMS Training Program (Requirements)
 - o Maintenance Worker Byerly, Councilmember Gregonis, and Councilmember Lund still need to complete the required NIMS training.
- City Shirts/Fleece Jackets
 - o The polo shirts and fleece jackets have arrived and can be picked up after tonight's meeting.

Public Works & Utilities Department Report

- Electrical Control Panel for Liftstation.
 - o The control panel is ready for inspection, Robb's Electric (Chuck) will be called to set up a time.
- Cement Slab for Community Center Door
 - o Maintenance Worker Byerly will be installing pavers instead of another cement slab.
- Estimates for Community Center Repairs (City Office Wall)
 - o LMCIT has been contacted as to whether or not the bid from Dan Oelfke Construction for \$6,250 would be acceptable. So far the insurance company has not responded and City Clerk Gruenhagen will follow up on this.
- Cleaning/Televising of Sanitary Sewer Lines

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- Shawn from Empire Pipe Services has been contacted and will come out as soon as the weather cooperates.
- LMCIT Loss Control Recommendation Letter
 - Matthew Columbus (League of Minnesota Cities Loss Control Consultant) will be asked to come out to Hamburg and give some guidelines for completing the Loss Control recommendation letter for the Sanitary Sewer System Assessment.
- Violations (Nuisances) of City Ordinances
 - Deputy Clerk Block will send out notices to the occupant/owner of the properties in violation of City Ordinances to clean up and/or remove the nuisance(s) from the property. If they do not comply with the request then Maintenance Worker Byerly will take care of the issue(s) and bill the occupant/owner according to the City Fee Schedule for his time and use of equipment.

City Clerk/Treasurer Report

- Mosquito Spraying Schedule
 - The Hamburg Baseball club requested additional mosquito spraying for their tournament which will be held June 20-23, 2013. Council also discussed if any additional spraying should be done before the Hamburg Zummerfest celebration on June 14 and 15th.
 - Clarke Environmental Mosquito Management will be spraying the city on June 12th and Council decided not to have any additional spraying done.
- County Curfew Ordinance (Adopted as a Hamburg City code.)
 - The Bi-Centennial Park has been recently vandalized again and city residents including members of Council have seen kids in the park after curfew hours. A request was relayed to the County Sheriffs office asking them if they could patrol the park area between 11:00 p.m. and 12:00 a.m. with the hope of deterring any additional vandalism.
- Ridgeview Medical Center Free Health Screening
 - ***Councilmember Odoms moved to participate in Ridgeview Medical Center Free Health Screening for all City employees, seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.***
- Changes/Corrections to May 14, 2013 Minutes
 - Seal coating for the Park trail should read Bargaen Inc. instead of Wm. Mueller and Sons.
 - ***Councilmember Odoms moved to rescind his motion which stated to have Wm. Mueller and Sons seal coat the Park trail and change the motion to have Bargaen Inc. complete the seal coating on the Park trail, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.***
 - Clean Up Day this Fall
 - The minutes stated that the City Council decided to have a clean up day this fall and not to charge for any items that would be dropped off. The minutes should have stated that the City Council discussed having another clean up day this fall and not charging for items dropped off by residents.
- National Night Out Committee
 - Councilmember Chris Lund and Councilmember Steve Trebesch volunteered to be on the National Night Out planning committee. Mayor Malz volunteered to pick up some of the supplies and paper products.

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Approve Payment of Added May 2013 Claims (\$41,006.74)

- *Councilmember Trebesch moved to approve the May added claim numbers 16247 through 16259 for a total of \$41,006.74, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.*

Approve Payment of June 2013 Claims (\$14,997.25)

- *Councilmember Lund moved to approve the four ACH payments, check numbers 16262 through 16285 for a total of \$14,997.25, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.*

City Council Reports

- Councilmember Odoms Report (Streets)
 - Tonight's City Council meeting was recorded and the recording will be added to the Cities website.
- Councilmember Gregonis (Water/Sewer)
 - Asked if two extra dumpsters were ordered for Zummerfest.
 - He was informed that they have been ordered.
- Councilmember Lund Report (Parks)
 - Questioned if the Port-a-Potty in the park was handicap accessible.
 - The Port-a-Potty is wheelchair accessible and the sticker on the unit does indicate it is handicap accessible.
 - Asked if the plans for the handicap bathroom have been reviewed by MNSPECT.
 - City Clerk Gruenhagen has not received a reply and will follow up tomorrow.
- Councilmember Trebesch Report (Buildings)
 - Councilmember Trebesch asked if the vacant lot across the street from Parkside Tavern could be mowed before Zummerfest and if the water tower is scheduled to be painted this year.
 - City Clerk Gruenhagen responded that Maintenance Worker Byerly will mow the vacant lot and the water tower is scheduled to be painted this year.
- Mayor Malz
 - Mayor Malz requested nuisance letters be sent out to residents that are in violation of City ordinances.
 - Maintenance Worker Byerly will be asked to take notes of who should be sent nuisance letters when he does the water meter readings.

Adjourn City Council Meeting

Councilmember Trebesch moved to adjourn the Hamburg City Council meeting at 9:55 p.m., seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.

Submitted by:

Susan Block
Deputy Clerk