

Hamburg City Council Meeting May 25, 2010

Mayor Malz called the regular meeting of the Hamburg City Council to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Brian Cummiskey, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, and Fire Chief Brad Droege were in attendance. Also in attendance was Justin Buckentin (Hamburg Fire Department). Maintenance Worker Dennis Byerly was absent.

Agenda Review (Added Items) and Adoption

- Added – Council Old Business
- Added – Updated Delinquency Report
- Added – Dennis’s Project List
- Added – Updated May Claims List

Councilmember Barnes moved to adopt the agenda with the four additions, seconded by Councilmember Mueller and motion unanimously carried. All Council Members were present.

Adopt Ordinance Number 137 (Amending Side Yard Setbacks)

- *Councilmember Barnes moved to adopt Ordinance Number 137 Amending the Side Yard Setbacks from 15 feet to 10 feet, seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.*

Approve Minutes for April 13, 2010.

- *Councilmember Mueller moved to approve the April 13, 2010 Hamburg City Council Meeting Minutes, seconded by Councilmember Barnes and motion unanimously carried. All Council Members were present.*

Claims List for May 2010

- Starting with claim number 14444 on the detailed claims sheet, the checks will be out of number order due to a voided check. The voided check was sent in for a reorder sample.

Old City Business

- #9 – Remove Hall Park Swing Set
 - The swing set has been removed.
- #10 – Have a Electrical Inspector check wiring at water tower (To The Home Internet)
 - Inspector will be contacted. Keep on list.
- #12 – Plan out new play ground equipment for Hall Park when Henning’s are done with the Shop Driveway.
 - Councilmember Barnes will contact the H.I.P. Group and work with them on ordering and setting up the equipment.
 - The H.I.P. Group will also purchase picnic tables to be placed in the Park after the play ground equipment is installed.

Fire Department Report

Amended By-Laws of the Hamburg Firefighters Relief Association

- Justin Buckentin (Hamburg Fire Department) requested Council to approve the Amended By-Laws of the Hamburg Firefighter’s Relief Association. Council’s approval is needed because public money is associated with the Hamburg Fire Relief Association money.
- Councilmember Cummiskey disagreed with Section 5.3; any board member of this association may

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be removed from office by a 2/3 vote of members of this association. Councilmember Cummiskey commented that a person having to be removed from their Hamburg Fire Departments duties should first be removed by the City.

- Council and Justin Buckentin discussed this issue determining that the Fire Department Relief Association has no connection with the City. The By-Laws for Section 5.3 is for removal of a member of the Relief Association not the Fire Department.
- Fire Chief Droege commented that he had discussed this with other fire departments and a member can be terminated from the Relief Association and still be a fire fighter.
- ***Councilmember Mueller moved to approve the amended By-Laws of the Hamburg Firefighters Relief Association, seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.***

Eject Kits

- Fire Chief Droege had submitted a bill from the Carver County Fire Chief Association in the amount of \$249.80 (check #14435) for the purchase of Helmet Eject EMT Kits. A kit usually costs \$400 but the department was able to purchase it for only \$249.80.

US Fish & Wildlife Grant

- No word yet.

FEMA Grant

- Fire Chief Droege will send in the grant application before Thursday, May 27, 2010. The amount of the grant should be around \$1,100 with the Fire Department coming up with 5% of the amount.

Carver County Open Fiber Initiative Project (Letter of Support)

- City Clerk Gruenhagen and Fire Chief Droege drafted and sent in a letter of support for the Carver County Open Fiber Initiative (CCOFI) project. If completed the CCOFI could provide a secure high-speed connection to the City of Hamburg and the Hamburg Fire Department. It would also allow rapid transmission of information to and from the 911 dispatch center and other Emergency Management Organizations.

Regional Grant for Pagers

- All County Fire Chiefs went to a meeting on May 18th and met with the County Commissioners asking for their help in applying for a 1.2 million dollar FEMA grant. \$960,000 would be funded by the FEMA grant and \$240,000 would have to come from the Cities or Townships. The Fire Chiefs presented this to the Commissioners and they voted five to zero that they would cover up to \$240,000 for the purchase of newly required Fire Department pagers.
 - City Clerk Gruenhagen will send a Thank You letter to the County Commissioners.

New Fire Department Member – Martin Rademacher

- Martin Rademacher passed his background checks and was issued his Fire Department gear. He was assigned a FD liaison (Jared Mackenthun) to help him out and answer any questions he may have.

Hamburg Fire Department and Hamburg Lions Club

- The Fire Department and the Lions Club are installing a stainless steal sink and water heater in the old warming house at the City Park. They asked if the City of Hamburg would pay a third of the cost for the installation. The cost to the City would be \$500 if each participant paid a third.
- City Clerk Gruenhagen asked Council who would cover the cost of the permit.

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- Council discussed and decided the City would pick up the cost of the permit, \$124.25 and have Dan Swanson install the units.
- *Councilmember Mueller moved to have the City of Hamburg donate \$500 for the installation of a stainless steel sink and water heater plus pay for the cost of the permit fee, \$124.25, seconded by Councilmember Barnes and motion unanimously carried. All Council Members were present.*

Electric Panel Door in Park

- Maintenance Worker Dennis Byerly will be asked to check the electric panel door in the Park to see if it needs replacing.

Selling of the Old Rescue Truck

- No update at this time.

Dennis' Report (Public Works & Utilities)

(Maintenance Worker Byerly was absent from the meeting with no previous notice to Council.)

Part-time Seasonal Help

- City Clerk Gruenhagen informed Council that the hiring has been put on hold. One of the requirements was if an applicant had a valid Minnesota driver license. This question was not on the application form so individual letters had to be sent out to the applicants asking this question. A self-addressed return envelope was included for their return reply with signature. Hopefully by the next Council meeting, June 8, 2010, the committee will have a recommendation for hire to fill the position.

Community Hall Ramp Canopy Repairs (Estimates)

- City Clerk Gruenhagen reported that he does not have any information on this item.

Estimates for Sidewalk Replacement (Parkside Tavern)

- Estimates were received from Hanson & Vasek Construction, Art Bollmann Contracting, G.M.M. Construction, and Wentzlaff Masonry Construction.
- City Clerk Gruenhagen informed Council that there is \$7,500 in the budget to do the project.
- Council discussed the bids and decided to have Hanson & Vasek Construction do the work.
- *Councilman Mueller moved to award the project to Hanson & Vasek Construction for the removal and replacement of the sidewalk along 490 Henrietta Avenue (Parkside Tavern) for the estimated price of \$5,300, seconded by Councilmember Cummiskey and motion unanimously carried. All Council Members were present.*
- Council also decided to set the retainage of the payment to Hansen & Vasek at 5% for 30 days.

Crack Sealing (City Streets) and Seal Coating (Donald Avenue)

- On agenda in case Council wanted to discuss these projects. Council did not discuss at this time.

Estimate from Grade "A" Gutters

- An estimate was received from Grade "A" Gutters to re-hang the existing gutters in the front of the Community Center. They would install heavy duty hangers every two feet, put in one extension and two downspouts for \$244.00.
- Council discussed the estimate and also discussed placing a down spout above the back door of the City Hall.

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- *Councilmember Trebesch moved to have Grade “A” Gutters repair the gutters at the Hamburg Community Center for the cost of \$244 and place gutters and/or downspouts by the back door of the Hamburg Hall, seconded by Councilman Cummiskey and motion unanimously carried. All Council Members were present.*

General Water Chemistry Project (MDH)

- The MDH Drinking Water Protection Section will be collecting general water chemistry samples from community public systems and publishing an electronic summary of the water quality date. The MDH will be collecting samples from July 1, 2010 through September 30, 2013. Each system will receive a summary of their results once they are available.
- The MDH will be gathering the water samples at no cost to the city.

Storm Sewer Repair (City Shop)

- This project has been completed.
- Council discussed how to repair or replace the grates in front of the shop doors along the bottom of the shop driveway. This city has \$15,000 in the budget to do the repairs, \$15,000 for city shop driveway, \$5,000 for landscaping, and \$6,222 budgeted for the storm sewer improvement. There is still \$20,000 in the budget for the shop driveway and landscaping work.
- Council also discussed replacing the sidewalk from the shop area to the Post Office property and narrowing the shop driveway.
- Council decided to have Hanson & Vasek Construction along with Brad Droege look at the area and report back to Council at the next meeting, June 8, 2010.

Deputy Clerk Report

Delinquent Utility Bills

- Diana Payne (350 Louisa St) and Chris Tordsen (618 Kim Ave) – Homes are vacant and in foreclosure – no information on who to contact about delinquencies. Unpaid amounts will be added to the property tax in November.
- Dan Edwards (490 Brad St), David Chadwick (710 Park Ave), Darrell Grams (410 Sophia Ave), and Emily Siebold (625 Kim Ave) – paid their delinquent amounts only after posting of disconnect.
- Nick Nordin (419 Railroad St – Utility bill will be paid in full at time of closing.

Clerk/Treasurer Report

I/I Abatement Program – Easements

- City Clerk Gruenhagen called and sent out letters requesting residents to call for an appointment or come to the city office to sign their easement papers.
- About half the easements have been signed.
- Resident’s are asking for the dollar amount of the project and amount of assessment they will have to pay.
 - City Clerk Gruenhagen informed these residents that until bids are sent out and bids are accepted there is no way he can give them an exact dollar amount of the project or how much their assessment will be.
- City Clerk Gruenhagen reported he will be sending in a letter, that was drafted by Ron Semour (S.E.H.), requesting placement on the PPL and IUP funding list for 2011. He will also contact Becky Sabie and ask her what Hamburg’s chances are for staying in the fundable range for 2011.

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- City Clerk Gruenhagen will contact Doug Parrott (S.E.H.) and ask him if the City has enough easements (signed) to start the project.

City Clerk Gruenhagen and Deputy Clerk Block's Hours for Easement Signatures

- City Clerk Gruenhagen asked Council how they would like to pay for the extra hours that Deputy Clerk Block and he are putting in to be available to residents when signing their easements. Some appointments have been scheduled after regular office hours.
- Council discussed and decided to have City Clerk Gruenhagen take comp time for the extra hours and pay Deputy Clerk Block two hours over time for each call out. Hours to be documented for payment.

2010/2011 City Cuts to LGA & MV Credits – HF 1671/Ch215

- The City of Hamburg will be losing \$15,596 in 2010 which is less than the Governor's proposed cut of \$37,727.
- The estimated 2011 LGA amount is \$58,628.

City Sign

- City Clerk Gruenhagen is having trouble programming the City Sign. He has spent valuable time trying to add or change the messages. He will try a different computer with a separate IP address because it is possible that his city office laptop, which is networked, is not picking up the signal. If this does not work then Daktronics, sign company, will be called to find what the problem is.

Mosquito Control Schedule

- Clarke Mosquito Control is scheduled to fog the City on May 19, June 2, June 16, June 30, July 14, July 28, August 11, and August 25, 2010 for mosquitoes.

City Council Reports

Councilmember Mueller (Sewer & Water) had nothing further to report.

Councilmember Cummiskey (Streets)

- Handicap Bathroom – Councilmember Cummiskey reported that he has not had the time to talk with MNSPECT about the plans for the bathroom.

Councilmember Trebesch (Buildings)

- Gave City Clerk Gruenhagen a list of street lights that should be checked out, lights flickering.
- Update on New Light Bulbs (Grants) for Community Center – City Clerk Gruenhagen will follow up with Robs Electric on the cost to replace the light bulbs in the Community Center/Hall.

Councilmember Barnes

- Questioned if the siding on the Park building will be replaced before this year's Summerfest.
- Council discussed what type of siding should be used and decided to wait until after Summerfest to replace the siding.

Mayor Malz had nothing further to report.

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Approve Claims List for May 2010

Claims List for May 2010

- Added check number 14456 to MNSPECT in the amount of \$124.25 for the permit fee to install the stainless steel sink and water heater at the City Park.
- *Councilmember Barnes moved to approve the May claims, numbers 14432 through 14456 with the one ACH payment, seconded by Councilmember Mueller and motion unanimously carried. All Council Members were present.*

Installing Water Meters

- *Councilmember Mueller moved to have Dan Swanson Plumbing install three water meters in the City Park, seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.*

Councilmember Mueller moved to adjourn the Hamburg City Council meeting at 8:44 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.

Submitted by:

Sue Block
Deputy Clerk