

## **Hamburg City Council Meeting April 10, 2012**

Mayor Malz called the Hamburg City Council meeting to order at 7:01 p.m. Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Steve Trebesch, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Deputy Clerk Susan Block, and Fire Chief Brad Droege were in attendance. Maintenance Worker Dennis Byerly was absent.

### **Public Comment**

- No one from the Public was present.

### **Agenda Review (Added Items) and Adoption**

- Added under Maintenance Report: Purchase larger weed sprayer
- Added under Maintenance Report: Repairs to City (1 Ton) Truck
- Added under Consent Agenda: Relay for Life April 11th
- Added updated Delinquent Utility Bills Report
- Added Carver County Sheriff Report
- Added estimates from Pat Shanahan for residing the Park Food Stand
- Added estimate from Laurel Builders for removal and installation of door
- Added updated Claims List
- *Councilmember Mueller moved to approve the agenda with the added items, seconded by Councilmember Barns and motion unanimously carried. All Council members were present.*

### **Approve Consent Agenda**

- Resolution Number 2012-02
- Resolution Number 2012-03
- Severe Weather Awareness Week (April 16-20)
- Carver County Cancer Awareness Day April 11 (Relay for Life)
- Proposed Amendments to Carver County Ordinance 153
- Water Usage Report for 2012
- January/February Cash Flow Statements
- Delinquent Utility Bills Report
- Employee Project Lists
- Time Off Request for Sue Block
- *Councilmember Lund moved to accept the Consent Agenda, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.*

## **Fire Department Report – Chief Brad Droege**

### **Memorial for Public Servants (Protective Services) Update**

- Chief Droege updated Council on the progress of the Public Servants Memorial.
- The draft listing the names to be engraved on the granite plaque was sent back for name spelling corrections.

### **Yellow Ribbon Program**

- Fire Chief Droege updated Council on the new Yellow Ribbon program. This program was started in Minnesota to be a support group for military personal. The Federal government has now mandated that every state is required to have a Yellow Ribbon program.

### **Outdoor Warning Siren Upgrade**

- The equipment for the warning siren upgrades (narrow banding) should be arriving in April with late May or early June installation.
- The majority of the cost will be paid for by a grant that Carver County received.

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### **NYA Come Together**

- The Hamburg Fire Department will be helping out at the Norwood Young America Come Together on April 29, 2012.

### **FDIC Training**

- Next week Fire Chief Droege and Mayor Malz will be attending the FDIC conference in Indianapolis.

### **Street Repair Estimate from Wm. Mueller and Sons**

- Council discussed the submitted estimate from Wm. Mueller & Sons for repairing various streets in Hamburg. Council decided to have Wm. Mueller and Sons repair the streets as stated on their estimate for the sum of \$4,500.
  - City Clerk Gruenhagen noted that there is \$44,500 in the 2012 Budget for street and sidewalk repairs.
- *Councilmember Trebesch moved to have Wm. Mueller and Sons repair the City streets as listed in their proposal, Councilmember Barnes seconded and motion unanimously carried. All Council members were present.*

### **Old City Business**

### **City Clean Up Day (Fall 2012)**

- Due to the short time span to plan a Spring Clean-up Day, City Clerk Gruenhagen and Waste Management decided to set a clean-up day in fall 2012.

### **2010 Census Count/Met Council Population Estimates (June 1, 2013)**

- This will be discussed next year.

### **Purchase Tables for Community Center**

- Ordering tables will be done before the next Council meeting.

### **Community Center Closet Door (Repair/Replace)**

- Received an estimate from Laurel Builders to remove the existing Community Center storage door and trim for \$45. The cost to install a new door, door knob, and casing was estimated at \$175. The estimate did not include painting or staining.
- Menards' listed a 36 in x 80 in. hollow core interior pre-hung door for \$50. Comes with jams but not finished or with trim.
- Councilmember Mueller asked City Clerk Gruenhagen to check if Mark Laurel could get a pre-stained door matching the doors already installed at the Community Center and what the cost would be.
  - City Clerk Gruenhagen will check on this.

### **Change Locks/Keys for Hall**

- Locks/Keys for the Hall were changed last week.

### **Revised NIMS Training Program (Requirements)**

- Councilmember Steve Trebesch and Councilmember Larry Mueller have completed level 100 and 200.
- Maintenance Worker Byerly has completed level 100.
- City Clerk Gruenhagen and Fire Chief Droege have completed 100, 200, and 700.
- Mayor Malz will check on what level of training he has completed.

### **Estimates for Residing Food Stand (Park)**

- Council reviewed the estimates to reside the Food Stand per specs.
  - Laurel Builders - \$7,295
  - Dan Oelfke Construction

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- Cement Board - \$6,440; with cladded door jamb - \$6,581.
- Steel Siding - \$6,140; with cladded door jamb - \$6,281
- MJS Construction (Mike Schwartz) - \$7,250
- Dvorak Brothers - \$10,752.59
- Shanahan Construction (Pat Shanahan) - \$4,995
- Council discussed and decided to hire Shanahan Construction from Norwood Young America.
- ***Councilmember Barnes moved to award the residing of the Park Food Stand to Pat Shanahan Construction at the submitted bid cost of \$4995, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.***
  - Council approved to go with the Cement Board and to have City Clerk Gruenhagen, Deputy Clerk Block, and Maintenance Worker Byerly pick out the color.

### Estimates for Sidewalk Replacement (Henrietta Ave)

- Council reviewed the estimates to replace the sidewalk along Henrietta Ave.
  - Hanson & Vasek Construction - \$12,330
  - G.M.M. Construction - \$15,558
  - Hard Stuff Masonry - \$10,260.80
  - Chard Tiling & Excavating - \$14,922
- Council discussed who should be awarded the contract. Council agreed to approve the bid with Hanson & Vasek based on their quality of workmanship. Council decision was based on bid price and workmanship of the companies.
- Council agreed to contact City Attorney to verify they are not required to take the lowest estimate.
- ***Councilmember Mueller moved (pending approval from the City attorney) to award the sidewalk replacement along Henrietta Avenue to Hanson & Vasek Construction for the quote of \$12,330, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.***

### National Night Out

- A meeting will be set up this month (April) to discuss plans for the cities National Night Out.
- Members of the NNO committee will consist of the following:
  - Lions Club - Chris Lund and Bob Gregonis
  - Fire Department – Chief Droege and one additional member
  - City Council/Staff – Richard Malz and Larry Mueller and Clerk Gruenhagen

### Public Works & Utilities Department Report

#### Quotes for Tree Trimming

- City Clerk Gruenhagen reported the quote from Lawn Ranger did include cleanup.
- Council discussed the quotes from Lawn Ranger and Bob Shanahan's Tree Service. Council decided to go with Lawn Ranger.
- ***Councilmember Barnes moved to award the tree trimming to Lawn Ranger's at their rate of \$130 per hour with a maximum cap of eight hours for tree trimming, not including travel time to and from the site, and in a timely manner, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.***
  - Council questioned if Lawn Ranger include travel time in their \$130 per hour rate. City Clerk Gruenhagen will check on this and report back to Council.

#### Stabilization Pond Seminar (New Ulm) – April 10-12, 2012

- City Clerk Gruenhagen updated Council on the Pond Seminar that he and Maintenance Worker Byerly were attending.

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### **Larger Weed Sprayer Attachment**

- Councilmember Mueller suggested checking into purchasing a larger sprayer that will attach to the lawnmower. Council discussed and decided this is something that can be put on the budget for next year.

### **Ford Ranger and Chevy 1 Ton**

- Mayor Malz informed Council that the tool box for the Ford Ranger has arrived and just needs to be installed. The beacon has been installed on the Chevy 1 Ton; however the driver's door needs new hinge pins and a door handle.
  - Mayor Malz will ask Brad Droege if Wm. Mueller & Sons can make the repairs.

### **Camera/Locator Training**

- City Clerk Gruenhagen, Maintenance Worker Byerly, and Councilmember Mueller practiced using the new camera/locator at the Huron Rental apartments last week. At a later date they will have a follow up training session.

### **City Clerk/Treasurer Report**

#### **Local Water Management Plan Update – Cost Estimate/Options**

- City Clerk Gruenhagen and the Cities engineer will be meeting with Carver County Water Services on April 19<sup>th</sup> at 3:00 in the Hamburg Community Center to discuss the Cities local water management update.

#### **Stabilization Pond Seminar (New Ulm) – April 10<sup>th</sup> to 12<sup>th</sup>**

- Office hours were changed, presented to Council, and will be posted while City Clerk Gruenhagen and Maintenance Worker Byerly attend the Pond Seminar in New Ulm on April 10 - 12.

#### **Workers Compensation**

- City Clerk Gruenhagen will renew the Cities Workers Compensation to include Council and City volunteers. The cost for basic coverage and medical for City Volunteers was \$160 last year but dropped this year to \$145.

#### **Minnesota State Flag – Park**

- Council discussed and agreed to only fly the Minnesota State Flag on the flag pole (West Parking Lot) at the City Park.

### **Approve Payment of April 2012 Claims**

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- The following claims were added: Check #15593 to South Central College for Fire Department Training in the amount of \$480.00 and Check #15594 to Gopher State One Call in the amount of \$7.25.
- *Councilmember Mueller moved to approve the five ACH payments and claim number 15566 through 15594, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

### **City Council Reports**

**Councilmember Mueller (Sewer & Water)** had nothing further to report

#### **Councilmember Lund (Streets)**

- Councilmember Lund updated Council on the ACCEL meeting he had attended.

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- Councilmember Lund asked if the City can add new homes or businesses now that the I & I project is completed.
  - City Clerk Gruenhagen will discuss this with the City Engineer and PCA and report back to Council.

**Councilmember Trebesch (Buildings)**

- Requested the sign up sheet to close the Ponds this summer. Deputy Clerk Block provided Council with the sign up sheet.

**Councilmember Barnes (Parks)**

- Councilmember Barnes questioned if the company that seeded the areas where the fiber optic line was buried were coming back to reseed the areas where the grass has not grown.
  - City Clerk Gruenhagen will check into this.

**Mayor Malz**

- Mayor Malz commented that the committee handling the funds for the Public Servants Memorial should pay for the trash cans. The cans are part of the landscaping and the City should not pay for them.

**Adjourn City Council Meeting**

***Councilmember Barnes moved to adjourn the Hamburg City Council meeting at 8:23p.m., seconded by Councilmember Trebesch and motion carried.***

Submitted by:

Sue Block  
Deputy Clerk