

Hamburg City Council Meeting February 14, 2012

Mayor Malz called the Hamburg City Council meeting to order at 7:11 p.m. Councilmember Larry Mueller, Councilmember Steve Trebesch, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, and Maintenance Worker Dennis Byerly were in attendance. Councilmember John Barnes and Fire Chief Brad Droege were absent.

Public Comment

- No one from the Public was present.

Agenda Review (Added Items) and Adoption

- Added – Updated Delinquency Report
- Added – Updated Claims List
- Added to Claims List - MRWA Registration Conference Fee (MN Rural Water Association)
- *Councilmember Mueller moved to approve the agenda with the added items, seconded by Councilmember Trebesch and motion carried.*

Approve Consent Agenda

- Approve Minutes for January 24, 2012
- Approve Temporary On-Sale Liquor Licenses for Hamburg Lions Club
 - March 30, 2012 & April 25, 2012
- Approve Amendment to Policing Contracts for 2012 Policing Services
 - Semi-Annual Billing in lieu of Quarterly Billing
- MNSPECT Minute for February 2012
- Countryside Veterinarian Clinic Newsletter
- Letter from Richard Odoms
- Delinquent Utility Bills Report
- Employee Project Lists
- Approve Time Off Request for Sue Block
- Year End Policing Report Totals for 2011/January 2012
- *Councilmember Lund moved to accept the Consent Agenda, seconded by Councilmember Mueller and motion carried.*

Old City Business

City Clean Up Day (Spring 2012)

- City Clerk Gruenhagen and Mayor Malz met with Norwood/YA and Cologne to discuss setting up a city wide clean up day. Norwood/YA will be contacting Waste Management to discuss having a general drop off location or provide curb side pick up. No date has been set.

2010 Census Count/Met Council Population Estimates (June 1, 2013)

- This will be discussed next year.

City Electronic Sign

- City Clerk Gruenhagen informed Council that Brad Droege organized the trenching and installation of new wiring for the City Electronic Sign. The trenching cost for labor and rental equipment was done with no cost to the City. The billing from Robb's Electric to install the wire should be available at the next Council meeting.

Purchase Tables for Community Center/Hall

- Councilmember Chris Lund, representing the Lions Club, and Council discussed purchasing round or rectangular tables for the Community Center.
- Council thanked the Lions for offering to purchase round tables but decided that rectangular tables are best for rentals and community functions held at the Community Center.

Hamburg City Council Meeting February 14, 2012

- *Councilmember Mueller moved to purchase white plastic rectangle tables for the Community Center, seconded by Councilmember Trebesch and motion carried.*

Norwood Young America Chamber of Commerce Membership

- The NYA Chamber of Commerce would like to expand their membership to include Hamburg and Cologne. Council was informed that the City of Hamburg could join at the \$100 non-profit membership fee.
- *Councilmember Mueller moved to join the Norwood/Young America Chamber of Commerce at the membership fee of \$100, seconded by Councilmember Trebesch and motion carried.*

Public Works & Utilities Department Report

Utility Locater/Camera

- Maintenance Worker Byerly, Councilmember Larry Muller, and City Clerk/Treasurer Jeremy Gruenhagen met with Joe Rubbelke from Infratech (Infrastructure Technologies, Inc.) for a demonstration of their locator camera.
- Council discussed the quotes from Infratech, Flexible Pipe Tool Company, and Ferguson Waterworks. The Vivax vCam Digital Type-C SL camera from Infratech was the lowest priced with additional standard equipment then the other two companies.
- *Councilmember Mueller moved to purchase the Vivax Locator Kit from Infratech for \$3,600 and the Vivax vCam Inspection system for \$7,550 for a total cost of \$11,150 plus sales tax if applicable, seconded by Councilmember Lund and motion carried.*

Lighting System Analysis – Xcel Energy

- The T12 lights will be phased out by the summer of 2012 and Xcel recommends upgrading to the new T8 lamp system.
- Council discussed the proposal from BLI Lighting and pricing from Xcel to upgrade the Fire Hall, Fire Hall Office/Storage, Community Center, Restroom/Storage, City Offices, and Township Office. Council decided to upgrade the lighting systems according to the Xcel Energy efficiency program.
- *Councilmember Trebesch moved to replace the entire Community Center building lighting according to the Xcel Energy recommended lighting system upgrade at the cost of \$1,386.49 after rebate (\$3,696.52 before rebate) also the Hall, Shop, and Restrooms at the cost of \$566.57 after rebate (\$1,640.57 before the rebate), seconded by Councilmember Mueller and motion carried.*

Paint for Community Center

- It was decided to paint the interior of the Community Center. The paint color has been chosen and will be picked up at a later date. Councilmember Mueller suggested that the paint be purchased before the new fiber optic closet is finished.

Community Center Exit Door

- The Community Center's west exit door does not open because of the outside cement slab being raised due to a frost heave. Council discussed and decided to have Rob Trebesch take a look at problem and have him fix the problem per his recommendations.

Deputy Clerk & City Clerk/Treasurer Report

2012 MCFOA Conference (March 20-23)

- Deputy Clerk Block thanked Council for approving her attendance to the 2012 MCFOA Conference however she informed Council she will be unable to attend.

Hamburg City Council Meeting February 14, 2012

Additional Lateral Quotes for Carver County Fiber Optic Ring

- Council discussed the letter from Randy Lehs (Broadband Fiber Project Manager) concerning the high cost of installing additional fiber optic lines to the Water Treatment Plant and the Community Hall/Shop. Adding the two additional fiber optic lines would cost the city approximately \$14,574.07.
 - Community Hall/Shop additional estimate of \$7,152.48.
 - Hamburg Water Treatment additional estimate of \$7,421.59
- Council decided to Table any decision to a later time.

Hall Rental Rate for Auctions

- Council discussed the Hall rental fee for auctions and decided to leave the fee as it was previously voted on by Council.
 - The Hall rental fee for auctions was increased from \$250 for two days to \$450 for two days rental.

Street Pavement Plan (Al Hahn)

- Al Hahn (S.E.H.) has started the Street Improvement Plan and will be in town for the next few days. Mr. Hahn was also asked to draw up a plan for the city parking lots.

2011 Financial Audit

- The 2011 Audit (In-field) should be finished by Wednesday, February 15, 2012, and presented to Council at the March 27, 2012 Council meeting.

Annexation of Land from YA Township

- Chapter 414 requires all proposed annexations to provide reimbursement from municipalities to townships for lost property taxes following annexation and for special assessments or debt attributable to the annexed property. Minn. Stat. Sec. 414.036 reads:
 - Unless otherwise agreed to by the annexing municipality and the affected town, when an order or other approval under this chapter annexes part of a town to a municipality the order or other approval must provide a reimbursement from the municipality to the town for all or part of the taxable property annexed as part of the order. The reimbursement shall be completed in substantially equal payments over not less than two nor more than eight years from the time of annexation. The municipality must reimburse the township for all special assessments assigned by the townships to the annexed property and any portion of debt incurred by the town prior to the annexation and attributable to the property to be annexed but for which no special assessments are outstanding, in substantially equal payments over a period of not less than two or no more than eight years.
- Young America Township set the reimbursement amount at \$250 per acre. The two parcels that were voted on to annex into Hamburg were the storm water pond parcel and the Gamber property (851 William St.).
- Council discussed and decided to have Ann Perry (Planning Consultant) draft new resolutions for these two parcels including the reimbursement amount of \$250/acre to Young America Township.

Accident Service Calls – Fire Department Call Outs

- There are two accident service calls that are still outstanding on the City books, one from July 21, 2007 and the other from February 14, 2008. Some payment has been received on both instances however neither one has been paid in full. The total outstanding amount due for both accidents is \$620.00.
- Council discussed and decided to have City Clerk Gruenhagen make the journal entry to write-off the uncollected amount of \$620.
- *Councilmember Trebesch moved to have City Clerk Gruenhagen to make the journal entry to write-off the uncollected \$620 for the Hamburg Fire Department service call outs, seconded by Councilmember Mueller and motion carried.*

Hamburg City Council Meeting February 14, 2012

Approve Payment of January/February 2012 Claims

Approve Payment of January/February 2012 Claims

- Added claim number 15492 for \$175 to MN Rural Water Association for Maintenance Worker Dennis Byerly to attend their annual Conference in St. Cloud.
- *Councilmember Mueller moved to approve the three ACH payments, claim number 15457 through 15492 which includes the added claim to Minnesota Rural Water Association Conference registration for \$175, seconded by Councilmember Trebesch and motion carried. All Council members were present.*

City Council Reports

Councilmember Mueller (Sewer & Water)

- Councilmember Mueller reported there are two city projects that were budgeted for, one was redoing the sidewalk across the street from Parkside Tavern and the other one was to reside the Park Food Stand.
 - Council discussed and decided to have Maintenance Worker Byerly obtain three bids for residing the Food Stand and three bids to redo the sidewalk on Henrietta, from Railroad Street to the Post Office.
- Councilmember Mueller attended the Accel Leaders meeting and gave Council an update of the meeting.
- Last Thursday night Councilmember Mueller, Fire Chief Droege, and Councilmember Steve Trebesch meet with one representative from each of the two Townships. They discuss that when the Hamburg Tanker is paid off the same amount of money used for the payments should continue being budgeted. The money could then be used to purchase a new Pumper.
- County Road 50 should be overlaid late this summer.
- Councilmember Mueller talked to the County Engineer about nuisance snow falls. He asked if the county snow plows could keep their blades down when going through town and if they could salt/sand the road also. The City would reimburse the County for salt/sand.
 - Councilmember Mueller was informed that the County is working on re-writing the contract between the City and the County.
- The Fiber Optic target date for completion is December 1, 2012.

Councilmember Lund (Streets)

- Councilmember Lund asked if the old Christmas lights, donated to the City from the Lions Club, were sold that the proceeds be returned to Lions Club to purchase new lights in the future.
- Councilmember Lund asked if the City has any ordinance about using ATV's on the city streets.
 - The City does not have any City ordinance pertaining to the use of ATV's on the city streets. The City usually follows the laws of the State of MN.

Councilmember Trebesch (Buildings)

- Councilmember Trebesch is having problems with the light pole by his shop. It is leaning and pulling a wire off his building on Railroad Street
 - City Clerk Gruenhagen will fax in the problem to Xcel.

Councilmember Barnes was absent

Mayor Malz

- Mayor Malz informed persons attending tonight's meeting that there is a homeless person living in his car along Brad Street. The police are aware of the situation and at this point the City is unable to do anything about having a homeless person within the City unless he is violating any laws.
- Mayor Malz informed Council that he is still working on finding a light duty truck for the City.

**Hamburg City Council Meeting
February 14, 2012**

Adjourn City Council Meeting

- *Councilmember Mueller moved to adjourn the Hamburg City Council meeting at 8:29 p.m., seconded by Councilmember Trebesch and motion carried.*

Submitted by:

Sue Block
Deputy Clerk