

Hamburg City Council Meeting February 10, 2009

Mayor Malz called the regular meeting of the Hamburg City Council to order at 7:15 p.m. Councilmember Brian Cummiskey, Councilmember Larry Mueller, Councilmember John Barnes, Councilmember Steve Trebesch, City Clerk Jeremy Gruenhagen, Deputy Clerk Block, and Maintenance Worker Byerly was present. Others present were Jessica Werder (SEH), Doug Parrott (SEH), Richard Odoms (150 Jacob St), Marlen & June Wichelman (745 Park Ave), Erwin Thomas (822 William St), John Stoeckmann (821 William St), Norman Thoele (421 Louisa St), Glenn Mueller (624 Kim Ave), Russell Schneewind (760 Park Ave), Roger Siewert (618 David Ave), Chris Lund (612 Kim Ave), Ed Hatterschide (870 Park Ave), Gary Perry (421 Brad St), Carl & Carrie Stalnaker (610 Donald Ave), Wendell Stuewe (188 Scheele Ave), Perry Schroeder (141 Jacob St), Diane Mackenthun (625 Park Ave), and Joel Franck (605 Robert Ave).

Miscellaneous Business (Public Comments) – Agenda Review (added Items) and Adoption

- Agenda Changes - City Clerk Gruenhagen changed the order of the agenda. The miscellaneous business (public comments) was moved from after the agenda adoption to before the agenda review and adoption. This would allow persons (public) to add items they want to discuss before that agenda is adopted.
- Agenda Change - The Old City Business form was moved to be included with the review of the agenda. If Council wants to add an item for discussion or close an item that was completed this can be done before the agenda is adopted.
- Wendell Stuewe (188 Scheele Avenue) requested Council to address the problem of the cities newspaper not publishing what is happening in the City of Hamburg. The newspaper use to publish the Cities events but hasn't for the last several years. With all the activity that will be going on in the City over the next few years, the public should be informed through the newspaper. Mr. Stuewe has personally talked to the editor of the Norwood Times. The editor listened to what Mr. Stuewe had to say but did not follow through on his request. Mr. Stuewe asked the City to put some pressure on the paper to cover events. The City of Hamburg gets coverage when there is something negative to report on but nothing about the good things that are happening within the city.
 - City Clerk Gruenhagen replied to Mr. Stuewe that he has addressed this concern with the editor. Reporters from the Norwood Times did come to Hamburg in December and published an article on what has been happening within the City. Since that time City Clerk Gruenhagen has not heard from the paper but he did call and speak to the reporters about the new sign. The reporters said they would be out at a later time but the paper is short staffed and will be out when they can.
 - City Clerk Gruenhagen also informed members of the public that if they want to know what Council has done or is planning on doing they can stop in the City Office and pick up a copy of the City Council Meeting minutes. The public can also attend the Council meetings every second and fourth Tuesday of the month.
 - Council and Mr. Stuewe continued discussion on this subject. They came to the conclusion that Mayor Malz will stop in and talk to the editor of the Norwood Times to find out how this could be resolved.
- Add to Agenda - Councilmember Mueller received a request from some people that would like to hold a benefit for a resident in town and were wondering if the Hall could be used.
- Add to Agenda - City Clerk Gruenhagen will bring up the request by the Hamburg Lions Club for temporary liquor license for the Green Isle CPA Banquet on March 21st, 2009.
- Add to Agenda - City Clerk Gruenhagen will report on Resolution Number 2009-02 during his report.
- Add to Agenda - City Clerk Gruenhagen informed Council that County Commissioner Jim Ische & County Attorney Jim Keeler will not be able to attend the council meeting. They will be on next weeks agenda, February 24th.

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- *Councilmember Cummiskey moved to approve the agenda with the additions, seconded by Councilmember Mueller and motion unanimously carried. All Council Members were present.*

Approve Minutes for January 2009

- In the January 13, 2009 minutes, world development should be changed to rural development and the street name after culvert should be Martha not Maria.
- January 27, 2009 minutes the word Horseshow should be changed to Horseshoe.
- *Councilmember Mueller moved to approve the January 2009 minutes with the made changes, seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.*

Approve Claims for February 2009

- Councilmember Trebesch questioned claim #13695 Foley Brothers for \$1069.54.
 - City Clerk Gruenhagen replied that the bill was high but accurate. The majority of the bill was for the Fire Department (it will go under their account) for work they had done on the FD's air compressor.
- *Councilmember Mueller moved to approve the February 2009, claims #13685 to #13714, including the three ACH payments, seconded by Councilmember Barnes and motion unanimously carried. All Council Members were present.*

Old City Business

- City Clerk Gruenhagen commented on the State Bank of Hamburg entry, if the city received the disaster recovery agreement letter from the State Bank of Hamburg. He has spoken with the Paul at the Hamburg State Bank and they do not want a formal agreement just a verbal agreement that that option is available to them. If something would have to be written up it would be written at the time it is needed.

Hamburg Lions Club

- Joel Franck, representing the Hamburg Lions Club, requested permission for them to put an electrical hot water heater and sink in the building behind the park food stand (the old warming house). This would benefit everyone that uses the Park and the Lions were wondering if the city would help a little with money.
 - Council discussed and asked Mr. Franck to get some estimates, come up with some proposals, and present them to Council when they have the details figured out.

Green Isle CPA Banquet

- Nate Morreim from the Green Isle CPA Committee requested a lawful gambling permit for their banquet on March 21, 2009.
- *Councilmember Mueller moved to grant the Green Isle CPA a gambling permit for their March 21, 2009 banquet located at the Hamburg Hall, seconded by Councilmember Barnes and motion unanimously carried. All Council Members were present.*
- The Hamburg Lions Club requested a temporary on-sale liquor license for the CPA Banquet on March 21, 2009 at the Hamburg Hall.
- *Councilmember Barnes moved to approve the Hamburg Lions Club application for a temporary on-sale liquor license for the Green Isle CPA Banquet being held on March 21, 2009, seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.*

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Wastewater Facility Plan Addendum & Preliminary Engineering Report – Resolution No. 2009-02

- City Clerk Gruenhagen asked if there were any comments/concerns about the Public Hearing (February 10, 2009) on the Wastewater Facility Plan Addendum and the Preliminary Engineering Report; if not the Council should move to adopt Resolution 2009-02.
- ***Councilmember Cummiskey moved to adopt Resolution 2009-02, seconded by Councilmember Mueller and motion unanimously carried. All Council Members were present.***
- City Clerk Gruenhagen asked Mr. Parrott if he had any suggestions on what should be the next steps.
 - Mr. Parrott responded that a more detailed survey and design for construction should be done to carry this project to the next level, have wetland testing and inspection done, put Ron Seymour on alert for possible funding, and identify easements that are needed after the detail survey is completed.
- Councilmember Barnes asked about cleaning out Lateral 4 Ditch 3 and doesn't the ditch authority have to be contacted.
 - Doug Parrott replied that City Clerk Jeremy Gruenhagen and he have been working together to contact the Carver Ditch Authority and Sibley County Ditch Authority. The last he heard was that they were going to get in contact with Jeremy. Both Ditch Authorities seem anxious about getting this done, maybe as early as this spring.
- City Clerk Gruenhagen asked Jessica Werder (SEH) as to when she needs all the information for the Wastewater Facility Plan Addendum.
 - Ms. Werder replied that the deadline for the information to be submitted to the MPCA is March 6, 2009, however she would like it a week earlier, by February 27, 2009. S.E.H. will also make sure Hamburg is on the PPL and Intended Use Plan for a possible low interest loan.
- Councilmember Mueller mentioned that the next step Council should do is give Doug Parrott approval to start doing design and spec work.
- ***Councilmember Mueller moved to have Doug Parrott from S.E.H. go ahead with plans and specs (Detailed Survey & Design), seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.***
- City Clerk Gruenhagen noted that he will be working with Doug and Jessica on the PPL. He will also be working with Ron Seymour on financing options for the City.

Fiber Optic Line

- City Clerk Gruenhagen and Mayor Malz met with representatives from Carver County about the Fiber Optic line. Basically, they will be doing an 85 mile fiber ring connecting the cities, schools, and libraries. With the fiber optic line they are hoping to have a main back up server at the County level so all the City files could be backed up off site. Start date is scheduled for April/May 2009 and completion date in spring of 2010. The line would start at Chaska then on to Cologne.
- The Fiber Optic Line Company will be asking Council if they would wave any fees associated with any possible permitting. They also would like to be informed on any improvements made, I/I Abatement Project, where the sanitary sewer and storm sewer line upgrades are going.
- Councilmember Mueller reminded Council that the fiber optic line will be brought up to City Hall but if Council wants to extend the line to other buildings the city would have to pay for it.
- At a later date a user agreement will be put together and presented to Council.

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Dennis' Report (Public Works & Utilities)

Well Head Protection Plan – Approval & Implementation

- City Clerk Gruenhagen reported to Council that the Wellhead Protection Plan was approved but now Council should make a formal motion to accept the Wellhead Protection Plan and to start implementation.
- ***Councilmember Cummiskey moved to accept the cities Wellhead Protection Plan, seconded by Councilmember Mueller and motion unanimously carried. All Council Members were present.***
- Maintenance Worker Byerly reported that next month he will meet with Terry Bovee (MDH Planner) again to go over the next phase.

Disconnect Car Wash from City Water System

- Maintenance Worker Byerly has contacted a plumber and Ken Bauer (owner of building) to disconnect the old car wash well. Two places in the Car Wash will have to be disconnected.
- Mayor Malz asked Maintenance Worker Byerly if he will be present to oversee the disconnection.
 - Maintenance Worker Byerly responded that he would be present.
- City Clerk Gruenhagen added he had spoken with Mr. Bovee (MDH) and he stated there are no real requirements for the disconnection. Mr. Bovee recommended keeping documentation and to take pictures while the well is being capped. Mr. Bovee will also check if there are any grants available for sealing this well.
- Councilmember Mueller commented that the well is an 8” well and about 900 feet deep.

Water Wells Usage – Water Consumption for 2008

- City Clerk Gruenhagen stated that the reason this on the agenda is just to report that the cities water usage for last few years was 15.7 to 15.8 million gallons. The last two years the water usage was about 15.7 million gallons.
- Mayor Malz asked how many wells are in the Water Treatment Plant and do they pump continuously or are they rotated.
 - City Clerk Gruenhagen reported that there are two wells and typically they are to be rotated.
 - Councilmember Barnes asked how often they are rotated.
 - Maintenance Worker Byerly responded that the last time the pumps were rotated was about 8 months ago.
 - Councilmember Mueller informed Council that because the wells are so close together (75 feet apart and 600 feet deep) the chemicals react differently in each of the wells.
 - Maintenance Worker Byerly said that it is hard to calibrate to get the chemicals right.
 - City Clerk Gruenhagen stated that is why the wells are not rotated more frequently.

Sewer and Water License Renewals – 2009 Conferences

- City Clerk Gruenhagen asked Maintenance Worker Byerly if he was planning on attending any conferences.
- Maintenance Worker Byerly responded that he was not sure if he was going to be able to attend the three day conference in St. Cloud. The conference would be on March 2, 3, and 4, 2009. He did not think it would fit in his after work schedule.
- Councilmember Mueller informed the Council that he would like to go for one day (Tuesday) if the city would pay for his registration. He would like to take along samples of the city water to be tested.
- Mayor Malz did not have any objections on Councilmember Mueller's request to attend the conference.

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- Councilmember Mueller mentioned that he would like to go for two days; there are a couple of seminars he would like to attend.
- Councilmember Barnes asked if he would need hotel accommodations.
 - Councilmember Mueller stated he would drive back and forth to St. Cloud unless it snows.
- City Clerk Gruenhagen stated that if Maintenance Worker Byerly does not go he may attend because he has to up his hours by April 2010 for his sewer license renewal.
- Maintenance Worker Byerly mentioned that his sewer license is due.
 - City Clerk Gruenhagen suggested that he check into this because he thinks Maintenance Worker Byerly went to a seminar in 2007 and that may count towards his 2009 license renewal. 2006 and 2009 are when Maintenance Worker Byerly renewals have been, every three years.
 - Maintenance Worker Byerly asked when for he does not have it written down.
 - City Clerk Gruenhagen replied that he went to a pond seminar the end of March in 2007. The last license he could find was 2006.
 - Maintenance Worker Byerly thought there was one in Brooklyn Center at the end of March that he is thinking about attending.
- ***Councilmember Cummiskey moved to have the city pay for Councilmember Mueller's registration fee for the water conference in St. Cloud, seconded by Councilmember Trebesch and the motion carried. Councilmember Mueller abstained. No Nays. All Council Members were present.***

Project List

- Mayor Malz asked Maintenance Worker Byerly to meet with him before the next Council meeting to go over the project list. There are several projects listed that are completed and could come off the list. When the list is updated Mayor Malz will give it to Deputy Clerk Block to record the changes.
- Councilmember Trebesch questions the line item about the Fiber Optic line. He was wondering if the city knows what route the line will take through town and if the water shut off valves have been located.
 - Maintenance Worker Byerly informed Council that he will check his list of the ones he has documented.
 - Councilmember Mueller added that all the water shut offs will have to be located, all storm sewer crossings, any manholes should have a green circle around them, and anything that is in the right of way will have to be located.
- Deputy Clerk Block asked Maintenance Worker Byerly if the furnace filters have been changed. They were scheduled to be changed at the end of February.
 - Maintenance Worker Byerly replied that they have not been changed but he does have new filters and will change them tomorrow.
- General Maintenance Schedules are still being worked on.

Rounds – Description of Duties and Hours/Overtime for City Employees

- City Clerk Gruenhagen added this to the agenda so Maintenance Worker Byerly could inform Council what he does when doing rounds. The new council members and some of the other council members may not know what all is involved.
 - Maintenance Worker Byerly responded by asking if Council would like to come along or should he write it down.
 - Mayor Malz said he would like to come along to find out what is all done. Saturdays or during the week would be work out for him.

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- City Clerk Gruenhagen asked Maintenance Worker Byerly on average how long does it take to do rounds during the weekends. Maintenance Worker Byerly responded that it does not take him that long now that he does not have to go out to the logons. About 45 minutes for testing, checking the buildings.
- City Clerk Gruenhagen commented that the reason this was brought up was due to the need to watch overtime due to the potential loss in LGA. The amount of overtime paid out for the month of January 2009 was \$1,200.
- Council discussed the situations of how other cities are cutting overtime.
- Councilmember Cumiskey suggested having Maintenance Worker Byerly work 36 hours during the week and 2 hours for Saturday and Sunday. This would keep him down to 40 hours but he would be paid for 42 hours. City Clerk Gruenhagen stated that it is up to Council on how many hours can be worked.
- Maintenance Worker Byerly suggested to close the Hall for a few months during the winter months to save money.
 - Council agreed that this would not work due to the rentals, city events, and banquets held during the winter. Even if it is closed for a few months you still would have to heat the building so it would not freeze.
- Councilmember Mueller commented that we should not pick on Dennis. Council and City Clerk Gruenhagen responded by saying that limiting overtime is for city employees not just Dennis.

Mayor Malz mentioned that he took the aluminum cans to Hutchinson.

Deputy Clerk Report

Delinquent Utility Bills Report

- Deputy Clerk Block reported that delinquent utility billing amount was down to about \$2,300 before the new meter readings and calculations were entered.
- Chris Tordsen will pay in full at the end of February.
- Darrell Grams is on a payment schedule and is scheduled to pay \$100 on Wednesday, Feb 11th.
- Leona Enger, Josh Winter, and Steve Peterson will be sent letters.
- Last month two delinquent notices were posted by the CSO and both paid within a few days of the notice.

Time off Request

- City Clerk Block had filled out a request form to take February 13, 2009 off. Four hours of vacation time would be used.
- Councilmember Mueller asked if Maintenance Worker Byerly ever filled out a time off request form.
 - The reply by City Clerk Gruenhagen was no.
 - Councilmember Mueller and other members of the Council agreed that he has to. The forms are a good reference in case he is out for the day or on vacation.
 - Councilmember Cumiskey recommended that if Maintenance Worker Byerly will be missing a Council meeting a form should be filled out. He also should have the forms filled out before he takes more than three days off and present the request at the next council meeting. If he doesn't he will not be able to take the time off.

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City Clerk/Treasurer Report

Business Plan for Rita Boettcher (Bed & Breakfast Request)

- City Clerk Gruenhagen had asked Ann Perry to put a memo together for Council reiterating her recommendations. The following recommendations were reviewed/discussed:
 - The current Hamburg Zoning Ordinance does not specifically regulate B&B's as a permitted or conditional use in any of the existing zoning districts.
 - The owner will not be residing on the property.
 - Given the "interior" location of the lot, insufficient parking exists, assuming full occupancy of the B&B.
 - Conditional use permits are attached to the property and remain in effect indefinitely as long as the use complies with the conditions.
 - Ms. Perry's recommendation is that the City Council inform the proposers of the informal request that the proposed B&B does not meet the current ordinance requirements.
 - The informal request to consider a B&B does not fall under the 60 day review requirements of state statute because the use is currently not allowed by ordinance and the proposers have not made a formal application to the city to amend the ordinance.
 - An ordinance allowing B&B's can be studied when updating the cities zoning.
- Councilmember Trebesch noted that Norwood/YA requires on-site owners.
- Council discussed the request and the need to address the issue. City Council agreed more time is needed to study the possibility of allowing a Bed & Breakfast and to update the City Zoning Ordinance.
- ***Councilmember Barnes moved to accept Ann Perry's recommendation to reject Rita Boettcher's request for a Bed and Breakfast and have Ms. Perry draft a letter to Rita Boettcher of her recommendation, seconded by Councilmember Mueller and motion unanimously carried. All Council Members were present.***

City Fee Schedule for 2009 – Adopt Ordinance Number 132

- Ordinance #132 was discussed at the Public Hearing held February 10, 2009 at 6:00 p.m.
- ***Councilmember Mueller moved to adopt Ordinance #132 – City Fee Schedule for 2009, seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.***

Bargen Incorporated Proposal for Crack Repair (Streets)

- City Clerk Gruenhagen commented that the city has always used Bargen to do the cities street crack repair. What they are requesting from Council is a commitment to them for the 2009 season. The city could lock in the price not to exceed \$6,000 instead of waiting, when the prices could go up. The Council could at a later date only decide to do \$3,000 worth of repair. By deciding to go with Bargen this would lock in the current price incase prices go up.
- Councilmember Trebesch asked what if the prices come down.
 - City Clerk Gruenhagen replied that the city would get the lower price. Bargen would like the city to lock in the price now incase it goes up.
- Councilmember Mueller noted that Bargen is one of the best companies in the state when it comes to street repair.
- There is \$6,000 in the budget for crack sealing.

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- Council continued to discuss what streets need crack sealing and which ones could wait. If the city goes with Bargaen the city can choose which streets they want done. Bargaen drives around and makes suggestions as to which streets they think should be repaired but Council makes the final decision.
- Councilmember Barnes questioned if the cities parking lot could wait due to the high cost of overlaying the lot. Council discussed and no decision was made at this time.
- ***Councilmember Cummiskey moved to use Bargaen Incorporated for the City of Hamburg's crack repair, seconded by Councilmember Mueller and motion unanimously carried. All Council Members were present.***

LGA Cuts

- City Clerk Gruenhagen informed Council that the city will loose \$21,641 in LGA in 2009. That is a about a 6% tax increase. In 2010 the city will be looking at a \$45,189 decrease in LGA aid. Somewhere Council will have to look at cutting \$20,000 from the 2009 Budget.
- Councilmember Mueller mentioned that the LGA cuts are not set in stone.
 - City Clerk Gruenhagen replied that no, it is not but it is something Council should be considering.
- Councilmember Barnes also replied that the LGA cuts could also depend on the stimulus package.
 - Council discussed and agreed to plan for the decrease and don't count on the stimulus package.
- City Clerk Gruenhagen mentioned that the \$21, 641 could be more, in March another economic forecast is coming out.
- Council discussed what could happen to the LGA monies and decided to make plans on what could be cut from the budget.
- Mayor Malz suggested that every Council member make up a list of what they think could be cut.
- City Clerk Gruenhagen had spoken with Norwood/Young America and the biggest thing they are watching is overtime. Another thing this Council could look at is eliminating some capital improvement projects and capital improvement purchases. Council usually puts away around \$10,000 to \$12,000 for future capital improvements. It comes down to what Council wants to do.

Countryside Veterinarian Contract for Animal Impounds

- City Clerk Gruenhagen informed Council that Countryside Veterinarian is increasing its fees. At the present time Countryside Veterinarian is the only known clinic that accepts impounded animals and no other veterinarian clinics are cheaper than Countryside Vet.
- ***Councilmember Mueller moved to contract with Countryside Veterinarian, seconded by Councilmember Trebesch and motion unanimously carried. All Council Members were present.***

Summer Recreation Program

- Julie Kuenzel, Director of Community Education sent Council a letter informing them that they are planning a Summer Recreation Program. Ms. Kuenzel requested a donation from the City of Hamburg in the amount of \$375. The City of Hamburg has previously donated this amount for the last three years. The summer camp will be for kids in grade K-5 for 5 days at 2 hours a day. There will also be a preschool park program in Hamburg. The preschool program will meet for 1 1/5 hours a day for three days.
- Councilmember Mueller asked if the Townships help pay towards the Recreation Program because some of the kids that participate in the program come from the Townships.
 - City Clerk Gruenhagen will ask Julie Kuenzel about this.
- Money for this summer program is included in the 2009 Budget

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- Council did not need to make a motion but all agreed to go ahead with the donation.

2008 Financial Audit (Abdo, Eick & Meyers)

- City Clerk Gruenhagen reported to Council that the audit was done last week. One of the things talked about was moving the audit to the end of February, beginning of March. This would allow City Clerk Gruenhagen more time to be prepared for the audit. There are a lot of year end reports that have to be completed and turned in at the end of January.
- City Clerk Gruenhagen informed Council what the auditors recommended.
 - The city should look at some investment options. Taking some money from the checking account and put that money aside to draw interest from.
 - Capital Asset policy should be drafted.
 - Withholding affidavit certificates requirements.
 - All donations the city receives should be done either by a motion or resolution.
 - Auditors are getting City Clerk Gruenhagen clarification on this.
 - The city will be Red Flagged for handling the 125th Anniversary funds. Cities are not supposed to be handling money for fund raisers. Fundraisers and City finances are to be kept separate.
 - During the City of Hamburg's 125th Anniversary the payments and funds were included with the cities banking transactions.
 - It was set up at the Bank and this should have not happened. City Clerk Gruenhagen stated the account was to be set up under the 125th Committee as a separate account from the city but was mistakenly set up under the City.
 - Someone from the Abdo, Eick & Meyers firm will be at the March 24th city council meeting to give their report.

MCFOA Region V Meeting in Winsted, MN

- On Wednesday, February 25, 2009 there will be a MCFOA Region meeting that will have presentations on taking meeting minutes and creating a Regional Safety Group.
- City Clerk Gruenhagen thought this would be a good meeting for Deputy Clerk Block and himself to attend. The meeting would be held in Winsted, MN starting as 10:00 a.m. until 1:30 p.m., cost is \$12.00 per person.
- ***Councilmember Mueller moved to allow City Clerk Gruenhagen and Deputy Clerk Block to attend the MCFOA Region V Meeting in Winsted on February 25, 2009, seconded by Councilmember Trebesch and motion carried. Councilmember Barnes abstained. No Nays. All Council Members were present.***

Time off Request for City Clerk Jeremy Gruenhagen

- City Clerk Gruenhagen requested vacation time (England) from March 31, 2009 to April 15, 2009.
- ***Councilmember Mueller moved to allow City Clerk Gruenhagen his time off request from March 31, 2009 to April 15, 2009, seconded by Councilmember Barnes and motion unanimously carried. All Council Members were present.***
- Councilmember Cumiskey questioned if a motion was needed to allow Deputy Clerk Block to work extra hours (up to 40 hours per week) while Clerk Gruenhagen is on vacation.
 - City Clerk Gruenhagen mentioned that he does check the cities emails and if anyone has to get a hold of him to just send an email to him on the cities email.

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- *Councilmember Cummiskey moved to allow Deputy Clerk Block work up to 40 hours per week while City Clerk Gruenhagen is on vacation, seconded by Councilmember Mueller and motion carried. Councilmember Barnes abstained. No Nays. All Council Members were present.*
- Time of hours worked will be up to Deputy Clerk Block's discretion but not to exceed 40 hours per week.

City Council Reports

Councilmember Mueller (Sewer & Water)

- A couple of organizations in town would like to hold a benefit for Scott Karels at the Community Center or Hall. Rental cost for other benefits were at not cost for the persons or organizations sponsoring them. A date and time have not been set yet. The date would be set based on availability.
 - Council discussed but no decision was made at this time.
- Councilmember Mueller and Mayor Malz attended the ACCEL meeting. They talked about what they want to do for next year. Training was a big issue.
 - Councilmember Barnes asked what type of meeting this was.
 - Councilmember Mueller explained that the ACCEL meetings are held the 1st Thursday of the month between 7:00 p.m. and 8:30 p.m. in Cologne, MN. Two officials from all the cities in the county and from the Townships attend to discuss matter concerning the area. The meeting originated to discuss the fiber optic line that is being installed around the county.
 - Councilmember Mueller asked if anyone from Council would be interested in becoming an alternate for the ACCEL meetings. The meetings only last 1 ½ hours, any business not finished is carried over to the next meeting.
 - Councilmember Barnes said he would be interested but would have to get back to Council.
- Councilmember Mueller had a pamphlet from David Hemze, Carver County Administrator that were passed out about the Cooperative Purchasing Venture with the State of Minnesota. Councilmember Mueller suggested City Clerk Gruenhagen go on line and register for there is no cost for registration. He could check out pricing for office supplies.
 - City Clerk Gruenhagen mentioned that he and Mayor Malz had already talked about this. City Clerk Gruenhagen was going to compare prices between who the city uses now and the State.
 - Councilmember Barnes also suggested checking with other cities to find out if purchasing office supplies together would help cut costs.
 - Council discussed other possibilities and presented suggestions of ways that were already talked about or done to cut city expenses for office supplies and other purchases.

Councilmember Cummiskey (Streets) had nothing further to report.

Councilmember Trebesch (Buildings)

- Councilmember Trebesch reported that the other night around 2 o'clock a.m. he called the police to report a red jeep was tearing around on the back side of the Feed Mill. It took the Tri City police a half hour to get to Hamburg; however, they did catch them.
 - City Clerk Gruenhagen informed Council about some of the incidents that have happen in town concerning the home where the residents of this incident live.
 - City Clerk Gruenhagen has spoken with Deputy Tom Fadden about a resident that lives at the house riding his dirt bike all over the streets of Hamburg. Deputy Fadden has called the mom

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and warned her that they are watching for him and if they find him on city streets they will confiscate his bike.

Councilmember Barnes (Parks) had nothing further to report.

Mayor Malz reported on the following:

- Mayor Malz attended a 2 day conference in Mankato for newly elected officials. He recommended new council members should attend when it becomes available again. There was a lot of good information.
- Mayor Malz requested that all city employees and Council members have shirts with a city logo on them. It looks more professional when they are out in the public. Council decided they did not want names on the shirts.
 - City Clerk Gruenhagen will check into the price and styles available.
- Mayor Malz also requested that staff employees, City Clerk Gruenhagen, and all persons on Council have Business Cards to hand out. When meeting with other officials it is more professional to hand them a card instead of trying to write down your name and contact information.
 - City Clerk Gruenhagen will check into this also.
- He will update Council on the cities website at the next council meeting.

Councilmember Mueller moved to adjourn the Hamburg City Council at 8:59 p.m. Councilmember Trebesch seconded and motion unanimously carried. No Nays.

Submitted by:

Sue Block
Deputy Clerk