

**Public Hearing and  
Hamburg City Council Meeting  
January 24, 2012**

Mayor Malz called the Public Hearing for discussion of Ordinance Number 142 (2012 City Fee Schedule) to order at 7:01 p.m. Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Steve Trebesch, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, Fire Chief Brad Droege, and Maintenance Worker Dennis Byerly were in attendance.

**Ordinance Number 142 – 2012 City Fee Schedule**

- Council discussed the 2012 City Fee Schedule and decided to keep all items listed at the same price as they were for 2011. The two exception were;
  - Pop (Per Pound) for City approved Club Rates increased from \$0.50 to \$0.55.
  - Storm Water Utility Fee increased from \$16 per month to \$16.75 per month.

**Public Comment**

- No one from the Public was present.

*Councilmember Mueller moved to close the Public Hearing on Ordinance Number 142 at 7:11 p.m., seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

Mayor Malz called the Hamburg City Council meeting to order at 7:13 p.m. Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Steve Trebesch, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, Fire Chief Brad Droege, and Maintenance Worker Dennis Byerly were in attendance.

**Public Comment**

- No one from the Public was present.

**Agenda Review (Added Items) and Adoption**

- Added – Pay Equity Report and Approval
- Added – Lawful Gambling Permit for the Lions Club for March 30, 2012
- Added – Hall Publication Ad for Approval
- Added – Project Lists
- Added – Updated Delinquency Report
- Added – Updated Claims List for January 2012
- *Councilmember Barnes moved to approve the agenda with the added items, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.*

**Approve Consent Agenda**

- Approve Equipment Sharing Agreement (Carver County Cities)
- Approve Minutes for January 10, 2012
- Approve MN Lawful Gambling Permit for Hamburg Lions Club (Spring Bingo)
- 2012 American Red Cross Heroes Breakfast/Heroes Award Nominations
- Water Usage Report for 2011
- Delinquent Utility Bills Report
- Employee Project Lists
- Approve Time Off Requests for Jeremy Gruenhagen
- Policing Report for December 2011
- *Councilmember Mueller moved to approve the Consent Agenda, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

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**Fire Department Report**

**FEMA Grant**

- The Hamburg Fire Department received notice that they will not be receiving the FEMA Grant this year.

**HFDRA 2011 Donation Summary**

- The HFDRA donated a total of \$14,100 with \$8,300 of that amount going to the City of Hamburg. Total percentage of donations to Hamburg was 58.87%.

**DNR Online Open Burning Permit System/System Access**

- Fire Chief Droege and Council discussed the proposal to join the online Burning Permit System Access. It was decided to make a final decision to join or not to join at the April 10, 2012 Council meeting.

**Insurance Coverage for Employees or Volunteers Individual Vehicles**

- Council and Chief Droege discussed insuring employee or volunteer vehicles at \$10's per vehicle. Council decided to insure a total of six vehicles.
- *Councilmember Mueller moved to insure six individual Fire Department vehicles at \$10 per vehicle, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

**Memorial for Public Servants (Protective Services Update)**

- Chief Droege updated Council on the Memorial project.
- Council and Fire Chief Droege discussed setting up a National Night Out committee however no further action was taken.

**Keyless Entry for Community Center/Fire Hall**

- To install two doors with keyless entry locks would cost \$5,430. Council and Fire Chief Droege discussed installing new locks but decided to put it on the Wish List.
- Council requested to have the code on the Fire Department side door changed as soon as possible.

**City Fee Schedule for 2012**

**Adopt Ordinance Number 142 – (2012 City Fee Schedule)**

- Cost of pop for approved City Club's changed from \$0.50 per pound to \$0.55 per pound.
- Monthly Storm Water Utility Fee changed from \$16.00 per month to \$16.75 per month.
- *Councilmember Mueller moved to set the 2012 City Fee Schedule with the changes as stated in the Public Hearing, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

**Old City Business (Memo)**

**City Clean Up Day (Spring 2012)**

- City Clerk Gruenhagen will be meeting February 1<sup>st</sup> with Norwood/YA and Cologne to discuss setting up a City Clean up Day for Hamburg.

**2010 Census Count/Met Council Population Estimates (June 1, 2013)**

- This will be discussed next year.

**City Electronic Sign**

- The electrical wire for the City Sign was broken and spliced together only to have it break two days later. Council discussed if the wiring should be temporarily fixed or wait until the weather warms up

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to permanently fix the problem. Council decided to wait until spring when the frost is out of the ground to have to problem fixed permanently.

**Purchase Tables for Community Center/Hall**

- Council again discussed if round or rectangular tables should be purchased for the Community Center. It was decided to hold off on the decision until the Hamburg Lions Club purchase tables and racks for the Community Center.
  - Fifteen (15) round tables with racks or rectangular tables.

**Norwood Young America Chamber of Commerce Membership**

- The NYA Chamber of Commerce would like to expand their membership to include Hamburg and Cologne. Council discussed joining but they questioned the membership fee, would it be \$100 for non-profit or the \$320 for City/Government.
  - Chamber of Commerce member Chris Lund will check into what the fee would be for the City and report back to Council at the next Council meeting.

**Public Works & Utilities Department Report**

**Utility Locator/Camera**

- The last vendor to demo their camera will be at the City office tomorrow, January 25<sup>th</sup>.

**Shop Vac**

- A new wet/dry Shop Vac was purchased from Sears and will be picked up this coming weekend.

**Paint for Community Center**

- Council discussed that the Community Center should be repainted before the floors are waxed. Deputy Clerk Block will pick up some sample colors and report back to Council at their next meeting.

**Hall Ceiling in Men's Bathroom**

- Dan Oelfke will be fixing the damaged ceiling in the men's Hall bathroom but wanted to know if he should spray (texture) the ceiling or do a smooth ceiling.
  - Council decided to have Dan do a smooth finish on the ceiling.

**Sewer Compliance**

- Council discussed and decided to have City Clerk Gruenhagen send out letters to City residents whose sewer lines are in compliance.
- City Clerk Gruenhagen will send letters to residents that have sewer lines that are not in compliance and just recommend fixing lines that are sagging or have old piping. Council also decided that if any black corrugated pipe is found it would have to be replaced.

**Lions Pancake Breakfast**

- Gene Siewert (Hamburg Lions Club) had previously asked if next years Lions Pancake Breakfast could be held the Sunday after the Pheasants Forever Banquet which is held on Saturday.
- Council discussed and decided to have Lions Club member Chris Lund ask if the Club would be willing to donate money to the City for having Maintenance Worker Byerly clean the Hall at 2:00 a.m. Also ask if they would like to clean the Hall themselves before their breakfast or have it on a separate weekend like it is now.
  - Chris will talk to the Lions Club members and report back to Council.

**Deputy Clerk & City Clerk/Treasurer Report**

**2012 MCFOA Conference (March 20-23)**

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- Deputy Clerk Block requested to attend the 2012 MCFOA Conference in St. Cloud, MN on March 20 to 23, 2012.
  - Council discussed and decided to grant Deputy Clerk Block's request to attend the 2012 MCFOA Conference and to approve a three day hotel stay during the Conference.
- ***Councilmember Mueller moved to approve Deputy Clerk Block to attend the 2012 MCFOA Conference in St. Cloud, March 20-23, 2012, and a three day hotel stay during the Conference, seconded by Councilmember Lund and motion carried. Councilmember Barnes abstained.***

**Water Conference in St. Cloud**

- City Clerk Jeremy Gruenhagen and Maintenance Worker Byerly will be attending the Water Conference in St. Cloud, March 6, 7, 8, 2012. They will be staying one night at St. Cloud during the Conference.

**Additional Lateral Quotes for Carver County Fiber Optic Ring**

- Adding two additional fiber optic lines would cost the city approximately \$14,574.07.
  - Community Hall/Shop additional estimate of \$7,152.48.
  - Hamburg Water Treatment additional estimate of \$7,421.59
- Council decided that adding the two lines would be extremely expensive and asked City Clerk Gruenhagen to check into why the quoted prices are so high.

**Business/Professional Directory for Hamburg (Update)**

- Council looked over the list of businesses on the directory and two listings were questioned if they were still in operation.
  - Deputy Clerk Block will call the businesses and find out if they should remain or be removed from the Hamburg Business List.

**Delinquent Report**

- Some residents have set up payment schedules and there will be four postings of disconnect if payment is not received.

**Approve Payment of January 2012 Claims**

**Approve Payment of January 2012 Claims**

- ***Councilmember Mueller moved to approve the three ACH payments, claim number 15403 and 15404, check number 15435 to 15453, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.***

**City Council Reports**

**Councilmember Mueller (Sewer & Water)**

- Councilmember Mueller asked if locating a City Pickup was being worked on.
  - Mayor Malz is working on this.

**Councilmember Lund (Streets)**

- Councilmember Lund asked if the three lights illuminating the flag could be changed to having only one shining on the flag.
  - No decision was made.
- Councilmember Lund brought up the idea of having the City work with the Lions Club to expand the Park bathrooms to include a handicap bathroom.
  - Council discussed and no decision was made at this time.

**Councilmember Trebesch (Buildings) – had no further comments**

**Councilmember Barnes – had no further comments**

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**Mayor Malz** – had no further comments

**Adjourn City Council Meeting**

- *Councilmember Barns moved to adjourn the Hamburg City Council meeting at 9:04 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Submitted by:

Sue Block - Deputy Clerk