

## Hamburg City Council Meeting January 8, 2013

Mayor Richard Malz called the Hamburg City Council meeting to order at 7:00 p.m. Councilmember Richard Odoms, Councilmember Steve Trebesch, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Deputy Clerk Susan Block, and Maintenance Worker Dennis Byerly were in attendance. Fire Chief Brad Droege arrived at 8:20 p.m. Others in attendance were Rich Schug (Hamburg Baseball Club & CHS School Board), Spencer Lund (Observer for School Project), Justin Buckentin (HFD), and Larry Dreier (Storm Water Drainage).

### Designations/Appointments for 2013

- Assistant (Acting) Mayor – Steve Trebesch
- Designate Departments for City Council Members
  - Steve Trebesch – Buildings
  - Richard Odoms – Streets
  - Chris Lund – Parks
  - Open Council Seat – Water & Sewer
  - City Council Meeting Start Time for 2013 – 7:00 p.m.
  - Official Depository (Bank) – State Bank of Hamburg
  - Official Newspaper – Norwood/Young America Times
  - City Engineer(s) – SEH (Justin Black)
    - ***Councilmember Trebesch moved to approve the Designations/Appointments for 2013, Councilmember Lund seconded and motion unanimously carried. All Council members were present.***

### Public Comment

- Larry Dreier stated that he is having water drainage problems from the Bergmann Farm to County Road 31 due to excess water flowing onto his land from the ditch. Mr. Dreier stated his concerns (Storm Water drainage to the Ditch North of City Limits) due to the storm water improvements made in the City last year.
  - The City Engineer (Justin Black) will be contacted to look into this issue along with Chip Hentges from the Carver Soil and Water Conservation District.

### Agenda Review (Added Items) and Adoption

- Added – Community Center Lighting under Councilmember Odoms report.
- Added – Deputy Clerk's hours under Councilmember Odoms report.
- Updated – 2013 City Fee Schedule
- Updated – Delinquency List for Utility Bills
- Updated – Claims List for December 2012 and January 2013
- Added – Lawful Gambling Permit for Hamburg Baseball Club's annual 52 Club Gun Raffle
- Updated – Resolution Number 2013-02
  - ***Councilmember Lund moved to approve the agenda with the added and updated items, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.***

### Approve Consent Agenda

- Approve Resolution Number 2013-01

## Hamburg City Council Meeting January 8, 2013

- Approve Resolution Number 2013-02
- Approve Minutes for November 13, 2012, November 27, 2012, December 4, 2012 and December 11, 2012
- Approve MN Lawful Gambling Permit for Hamburg Baseball Club (52 Club Raffle)
- Approve Temporary On-Sale Liquor License for Lions Club (3/22/13)
- Move Public Hearing for 2013 City Fee Schedule (Ordinance No. 144) to Jan. 22, 2013 @ 7:00 p.m.
- 2012 Property/Casualty Dividend
- GASB Statement Number 63 & 65 Memo
- NSP Authority to Increase Rates for Electric Service in the State of MN
- Carver County Library Public Input Sessions
- January 2013 MNSPECT Minute
- Cash Flow Statements for November
- Water Usage Report for 2012
- Delinquent Utility Bills Report
- Time Off Requests for Jeremy Gruenhagen
- City Offices Closed January 21, 2013 for MLK Jr. Day
  - *Councilmember Lund moved to approve the Consent Agenda with the noted changes, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*

### **Rich Schug – Central High School Board Member**

- Mr. Schug provided Council with an update on the last Central High School Board meeting.

### **City Fee Schedule for 2013**

- Additions/Changes made to the 2013 Fee Schedule:
  - Added Councilmember Steve Trebesch as Assistant Mayor.
  - Changed the City Council Special Meeting pay from \$25 per member/meeting to \$50 per member/meeting.
  - Added Brad Droege as Emergency Manager.
  - Changed Mileage Rate (2013 IRS Rate) to \$.565/Mile
  - Added Damage Deposit Fee for use of City tables (old tables in shop area only) and/or chairs (from the Hall only), \$10 per table and \$1 per chair.

### **Fire Department Report – Chief Brad Droege**

#### **Fire Department Banquet/Dance**

- January 12, 2013 from 8:00 to 12:00 p.m.
- The new stove was installed at the Community Center. Re-wiring was needed due to the old electrical plug-in not grounded properly for the newer updated range.

#### **Hamburg, Norwood/Young America, and Cologne Fire Departments Explorers Group**

- A start up meeting was held on January 6<sup>th</sup> with one person attending. On January 11<sup>th</sup> Fire Department members will be talking to students about what is involved for being an Explorer.

#### **Community Center Exit Door**

- The west exit door at the Community Center can not be opened due to the outside cement slab heaving up due to frost.

## Hamburg City Council Meeting January 8, 2013

- WM. Mueller and Sons will remove the cement slab and replace with red rock.

### Old City Business

#### **City Clean Up Day (Spring 2013)**

- A meeting will be set up in February with City Clerk Gruenhagen, Mayor Malz, Maintenance Worker Byerly, and a representative from Waste Management to discuss details.

#### **Revised NIMS Training Program**

- Members of Council and Maintenance Worker Byerly will get together to complete the required classes for NIMS training online.

### Public Works & Utilities Department Report

#### **Electric Panel for Liftstation**

- *Councilmember Odoms moved to approve the quote from Northstar Pump to install the electrical control panel at the Liftstation for the price of \$8,043 plus the cost for Robb's Electric to complete the electrical work, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.*
- Floyds Security will be contacted and asked if a representative could attend the City Council meeting on January 22, 2013 to discuss monitoring options for the liftstation.

#### **Easement for 12" Sewer Line (Lois Droege Property)**

- Lois Droege will have fill added to the low spot over the sewer line that goes through her property.

#### **Purchase Tables for Community Hall**

- This was changed to purchase chairs for the Community Hall.

#### **No Fault Sewer Backup and Water Main Break Coverage**

- LMCIT will not be able to offer the No Fault Sewer Backup and Water Main Break Coverage beyond July 15, 2013 unless the following materials are received prior to July 15, 2013
  - Written sewer maintenance program including a schedule of regular sewer line cleaning/cleaning of know problem areas and a schedule of repair/maintenance of all parts of the city's sewer system infrastructure.
  - Written records showing that all sewer lines have been jetted in the past three years.
- LMCIT will be contacted to clarify why water main break coverage is included in this program.

#### **Hall Roof Leakage**

- During warmer winter weather the east side of the Hall by the windows has water dripping in from the roof. The cause could be from an ice dam. Maintenance Worker Byerly will keep an eye on it.

### City Clerk/Treasurer Report

#### **Zoning Ordinance Amendment to allow Apartment Rental within a Single Family Home**

- Owners of 350 Maria Avenue are selling their home, which is zoned R1 (Single Family), which has an apartment on the top floor with access only from the outside. Currently, the City Zoning Ordinance does not allow apartment rentals within a single family home. City Clerk Gruenhagen stated that the zoning ordinance could be amended to allow them as a permitted use with requirements such as availability of sufficient parking or a conditional use permit. City Council agreed to have City Planner Ann Perry draft an amendment to the Zoning Ordinance to allow apartment rentals within a single family home.

**Hamburg City Council Meeting  
January 8, 2013**

**Approve Claims List for December 2012 & January 2013**

**Approve Payment of Added December 2012 Claims**

- *Councilmember Trebesch moved to approve the five (5) ACH payments, Check number 16016 through Check number 16047, with the added payroll checks #15975 and #15976 for a total amount of \$26,548.32, Councilmember Odoms seconded and motion unanimously carried. All Council members were present.*

**Approve Payment of January 2013 Claims**

- *Councilmember Trebesch moved to approve claim number 16052 to claim number 16077 for a total of \$77,320.48, Councilmember Odoms seconded and motion unanimously carried. All Council members were present.*

**City Council Reports**

**Councilmember Odoms (Streets)**

- At the Council Meeting on December 11, 2012 members of Council made a motion to install new LED lighting outside the Community Center. Cost to highlight the City sign was \$840 and to replace all outside lighting was a total of \$2,940. Councilmember Odoms requested to only install lighting to highlight the sign for \$840 and tabling the installation of the other lights.
  - *Councilmember Odoms moved to table the installation of the additional LED lights on the outside of the Community Center to a later date. Mayor Malz asked for a second, motion failed for a lack of a second.*
- Councilmember Odoms asked for an explanation of why the Deputy Clerk's hours are at 26 hours per week. It should be the City Clerk who determines if the weekly hours could be 10 hours one week and say 22 hours the next week.
  - Council members explained that the City Clerk was giving the discretion of how many hours the Deputy Clerk works per week with the yearly average of 26 hours per week or within budget.
- **Councilmember Lund Report (Parks)**
  - The Lions Club is looking into a grant to build a handicap bathroom at the park.
- **Mayor Malz**
  - Mayor Malz asked Council, for future council meetings, to make the necessary decisions when all information is available instead of tabling items or issues.

**Adjourn City Council Meeting**

*Councilmember Trebesch moved to adjourn the Hamburg City Council meeting at 9:00 p.m., Councilmember Odoms seconded and motion unanimously carried. All Council members were present.*

Submitted by:

Susan Block  
Deputy Clerk